

AGENDA

City of Cambridge
City Council Meeting
May 14, 2018
Council Chambers - 305 Gay Street
Cambridge, MD 21613

5:00 pm Mayor to Convene Council in Regular Session

A. SUBJECT: Closed Sessions:

Recommendation: That Council consider a motion to go into closed session pursuant to:

- (1) State Government Article, Section 10-508(a) exception 7: to consult with counsel to obtain legal advice, because public discussion would adversely impact counsel's ability to provide information which is confidential under attorney/client privilege, and
- (2) State Government Article, Section 10-508(a) exception 14: before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents or a bid or proposal, because public discussion would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

B. SUBJECT: End closed session

Recommendation that Council consider a motion to end the closed session and return to open session at 6:00 pm.

6:00 pm Mayor to Re-Convene Council in Regular Session

Report on Closed Executive Sessions

Agenda

1. Council to approve or amend agenda as presented.

Public Comment

Requests from the Public

2. **SUBJECT: Donation from Elks Lodge**

Recommendation: That Council:

- A. Accept a donation of \$3,500 for Police Department new officer equipment, and
- B. Increase the FY 2018 revenue and Police Department budget by \$3,500

Consent Calendar

3. SUBJECT: Meeting Minutes from Council Meetings on April 23, 2018
Recommendation: That Council approve as submitted.
4. SUBJECT: Request from the Pine Street Committee for permission to close Pine Street from Cross Street to Cedar Street on Thursday, August 23, 2018 from 10:00 am until 4:00 pm for their Empowerment Center Summer Camp Block Party; permission to erect a tent; and a variance from the noise ordinance
Recommendation: That Council approve the request subject to submission of a certificate of property and liability insurance naming the City as additional insured, acceptable to the City prior to event
5. SUBJECT: Request from The Wine Bar for a variance from the noise ordinance and permission for outdoor alcohol sales at Governors Hall at Sailwinds Park on Friday, May 25, 2018 between the hours of 6:00 pm and 10:00 pm during their Chillin' on the Choptank Event
Recommendation: That Council approve the requests subject to submission of Liquor Board Certificate prior to the event.
6. SUBJECT: Request from Cambridge Main Street for permission to hold the Farmers' Market in the parking lot at Long Wharf on Thursdays (May 3 through October 25) between the hours of 3:00 pm and 6:00 pm; permission to erect tents; permission to serve food, use of City-owned trash cans; and a variance from the noise ordinance
Recommendation: That Council approve the request for the Thursdays except for September 27th (Ironman) and October 18th (Schooner Rendezvous) and submission of a certificate of property and liability insurance naming the City as additional insured, acceptable to the City prior to the start of the events
7. SUBJECT: Request from Cambridge Association of Neighborhoods for permission to use Long Wharf Park (and pavilion) on Sunday, August 26, 2018 from 11:00 am until 4:00 pm for a Cambridge Family Picnic; use of electricity; and a variance from the noise ordinance
Recommendation: That Council approve the request subject to submission of a certificate of property and liability insurance naming the City as additional insured, acceptable to the City prior to the event
8. SUBJECT: Request from the American Legion Dorchester Post No. 91 to hold a Memorial Day Service at Long Wharf Park on Monday, May 28th starting at 11:00 a.m. (until approximately 12:30 p.m.); traffic around the fountain circle be closed at 10:00 a.m.; parking be permitted on the Long Wharf parking lot; variance from the noise ordinance for PA system and cannon salute; police assistance for traffic control; no parking on the inner circle; and the Police Honor Guard.
Recommendation: That Council approve the request.
9. SUBJECT: Request from Relay for Life for a variance from the noise ordinance during their event at Sailwinds Park on Friday, May 18th between the hours of 4:00 pm and 10:00 pm

Recommendation: That Council approve the request including permission to use the walkway as specified by Public Works.

10. SUBJECT: Request from Beat the Rush Delivery for permission to use the Race and Cedar Streets lot for their Cambridge Community Supper event on Saturday, September 8th from noon until dusk; permission to erect a tent; permission to serve food; and a variance from the noise ordinance

Recommendation: That Council approve the request subject to:

- A. Submission of a certificate of property and liability insurance naming the City as additional insured, acceptable to the City prior to event
- B. Beat the Rush Delivery meet with DPW staff prior to the event to determine where the platform will be located to avoid underground electric wires

Budget

11. SUBJECT: Hearing on Constant Yield

Recommendation: That Council open the public hearing on constant yield, take public comment and close the public hearing.

12. SUBJECT: Ordinance 1124 - An Ordinance of the Commissioners of Cambridge, Maryland, for the Purpose of Adopting and Approving the Levy for Real Property Taxes and Personal Property Taxes, for the 2019 Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019.

Recommendation: That Council

- A. Introduce Ordinance No. 1124 by reading of title only and
- B. Schedule May 29, 2018 for second reading, public hearing and adoption.

13. SUBJECT: Ordinance 1125 - An Ordinance of the Commissioners of Cambridge, Maryland, to Adopt and Approve the Budget for Fiscal Year 2019 Which Appropriates the Necessary Funds for the Operation of the Government and Administration of the City of Cambridge, Maryland, for the Period July 1, 2018 to June 30, 2019.

Recommendation: That Council:

1. Introduce Ordinance No. 1125 by reading of title only and
2. Schedule May 29, 2018 for second reading, public hearing and adoption.

14. SUBJECT: Third Quarter Financial Report

Recommendation: That Council receive the third quarter financial report.

15. SUBJECT: Authorization to submit grant applications and letters of support

Recommendations:

- A. That Council authorize staff to prepare and submit the following grant applications:

1. Community Legacy for Community Green space and park located at the corner of Muir and High Street: \$100,000.
2. Community Legacy for Pine Street sidewalks and streetscape: \$116,000
3. Maryland Dept. of Natural Resources for Cannery Park Improvements: \$830,000
4. Maryland Dept. of Natural Resources for Great Marsh Restrooms: \$225,000
5. Maryland Dept. of Natural Resources for annual Marina maintenance program: \$5,000

6. Maryland Safe Routes to School: Leonard Lane Sidewalks: \$350,000
 7. Maryland Department of Housing and Community Development for a Technical Assistance Grant (TAG): \$25,000
 8. Maryland Department of Housing and Community Development for a Strategic Demolition Grant for downtown parking and event space: \$250,000
 9. Department of Natural Resources for Marina Lights: \$55,000
 10. Community Legacy for improvements to Gateway Park: \$150,000.
- B. That Council authorize the Mayor to sign a Letter of Support for Eastern Shore Land Conservancy's Community Legacy grant application for Factory F (Phillips Packing House): \$400,000.
 - C. That Council authorize the Mayor to sign a Letter of Support for Eastern Shore Land Conservancy's Community Legacy/Strategic Demolition grant application for properties located at 505 and 507 Race Street: \$200,000.
 - D. That Council authorize the Mayor to sign a Letter of Support for the Dorchester County application to construct a Rails to Trails from Cedar to Washington Street. \$220,700.
 - E. That Council authorize the Mayor to sign a Letter of Support for Maces Lane Community Center.
 - F. That Council authorize the Mayor to sign Letter of Support for Downtown Cambridge application for Strategic Demolition Fund to support predevelopment of 444-448 Race Street (\$218,000) for architectural and engineering costs to begin the redevelopment of these fire-damaged facades.
 - G. That Council authorize the Mayor to sign Letter of Support for Downtown Cambridge application for Community Legacy to support building improvements for 421 Race Street (\$58,850), 440 and 442 Race Street (\$48,500 and \$90,000, respectively), 444 Race Street (\$70,550), 446-448 Race Street (\$85,000), and administrative support (\$5,000).
 - H. That Council approve Community Legacy Funding application priorities as follows:
 1. Pine Street Area Park and Sidewalks and Streetscape applications
 2. Gateway Park Improvements
 3. Remaining applications from community stakeholders.

Old Business

15. **SUBJECT:** Amendment to FY 2018 Position and Salary Control Resolution No. 18-003
 Recommendation: That Council:
 - A. Adopt Resolution 18-006 A Resolution of the Commissioners of Cambridge, Maryland to Amend Resolution No. 18-003 Which Adopted Positions and Salary Controls and Schedules of Salary Grades and Steps for General Employees and Sworn Police Officers for Fiscal Year 2018.

B. Approve the Job Classification for the Division Manager Building Safety Services.

16. SUBJECT: Cambridge Waterfront Development, Inc.(proposed)

Recommendation: That Council:

- A. Authorize the Mayor to execute an Amendment to the Memorandum of Understanding with Dorchester County setting forth a) a proposed one-year budget and loans from the City and the County to launch the proposed not-for-profit development corporation tentatively named Cambridge Waterfront Development, Inc. (CWDI) and b) mutual obligations and responsibilities for launching the not-for-profit and supporting it in developing the waterfront properties;
- B. Authorize the City, together with Dorchester County, to submit a TAG grant application to the Department of Housing and Community Development for predevelopment studies, in the amount of \$25,000 to be matched by the City and County through the CWDI;
- C. Approve selection criteria for board membership;
- D. Appoint Sailwinds Committee Members Mayor Victoria Jackson-Stanley, Commissioner Donald Sydnor and Commissioner Robert Hanson to interview prospective Council appointees to the board and make recommendations to City Council for appointment;
- E. Authorize the Mayor to send a letter to Sailwinds Park, Inc. requesting a recommended appointee to the proposed board subject to City Council and County Council approval;
- F. Authorize the Mayor to send a letter to Governor Hogan requesting an appointee to the proposed board;
- G. Direct the City Attorney and City Manager and request the County Manager to assist in developing proposed articles of incorporation for Waterfront Development, Inc. and applications for tax exempt status

17. SUBJECT: Cannery Park Design

Recommendation: That Council:

- A. Receive a presentation by Dennis Carmichael, Landscape Architect with Parker Rodriguez, Inc., regarding the master plan for Cannery Park Design.
- B. Approve the park design and direct staff to seek funding sources for its implementation.

18. SUBJECT: Draft of Historic District Design Guidelines

Recommendation that Council:

- A. Take public comment on the proposed Draft of the Cambridge Historic District Design Guidelines
- B. Approve the Draft of the Guidelines to be submitted to Maryland Historic Trust for review

New Business

19. SUBJECT: Maryland Department of Housing and Community Development request for Council support of an application to HUD for an Envision Center in Cambridge

Recommendation: That Council support the Maryland Department of Housing and Community Development's application to HUD for an Envision Center in Cambridge.

Meetings

- Finance Committee: April 19, 2018

Notices

- Special Regular Session for the purpose of holding a Closed Executive Session pursuant to State Government Article, Section 10-508(a) exception 1: to discuss (i) the appointment, employment, assignment, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction: or (ii) any other personnel matter that affects one or more specific individuals, because public discussion would adversely impact one or more individual's right to confidentiality on Monday, May 21, 2018 starting at 1:30 pm
- The next regular Council meeting will be Tuesday May 29, 2018 due to Memorial Day Holiday on May 28th.
- There will be no Council meeting on June 11, 2018 as City Council will be attending the Maryland Municipal League Conference in Ocean City from June 10 through June 13, 2018.

Mayor and Council

Adjourn

City Council meetings are conducted in open session unless otherwise indicated. Pursuant to the Maryland Open Meetings Act, all or a portion of the Council meeting may be held in closed session by vote of the Council. Please note that the order of agenda items is subject to change and that meetings are subject to audio and video recording.