



SANDRA TRIPP-JONES
City Manager

APPLICATION FOR A SPECIAL EVENT PERMIT

Agenda Item No. 08

Date: 05/14/2018

Date of Application: May 1, 2018

Event Title or Type: Memorial Day Services

Location of Event: Long Wharf

Date(s) of Event: Monday, May 28, 2018

Hours of Event (Actual): 11:00 am until 12:30 pm

Name of Applicant: Judith C. Moody Title: Adjutant

If representing an organization or company, name(s): American Legion Dorchester Post 91

Signature of Applicant: See attached letter

If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: _____

Telephone: _____ Email: _____

Expected attendance: _____

Is a street closing being requested? Yes (show on map) No

If yes, what street(s) Long Wharf Circle

If yes, indicate street closure & reopen times
(include set up and breakdown time): 10:00 am until 12:30 pm

Is staging or a platform required? Yes (show on map) No Amplification: Yes No

If event is on private property, name of Property Owner: _____

Will trash barrels & pick-up be provided by event holder? Yes No

Will portable toilets be provided? Yes (show on map) No

Will Tent be erected? Yes (show on map) No

Will food be prepared on the premises? Yes No

Will alcohol be served? Yes No

THE AMERICAN LEGION
DORCHESTER POST 91
CAMBRIDGE, MARYLAND 21613

DATE: May 1, 2018

MEMORANDUM TO: City of Cambridge
410 Academy Street
Cambridge, Maryland 21613

FROM: Dorchester Post 91 American Legion

SUBJECT: Memorial Day Services May 28, 2018
Long Wharf Park

Dorchester Post 91 request permission to hold a Memorial Day Service at Long Wharf Park on Monday, May 28, 2018 starting at 11 A.M.

With permission - we request traffic around the fountain circle be closed around 10 A.M., with parking be permitted on Long Wharf parking lot. Memorial Day Ceremony from 11 A.M. to 12:30 P.M. Reopen circle upon conclusion; variance from noise control for PA System and the cannon salute. Request Police assistance for traffic control and with no parking on the inner circle.

If available Police Honor Guard for ceremony.

As always, your assistance is appreciated.

Respectfully,


Judith C. Moody
Adjutant