



SANDRA TRIPP-JONES
City Manager

APPLICATION FOR A SPECIAL EVENT PERMIT

Date of Application: 4/17/2019

Event Title or Type: Cambridge Downtown Beer Festival

Location of Event: 500 Block of Poplar Street

Date(s) of Event: June 15th 2019

Hours of Event (Actual): 1pm - 5pm (4 hours)

Name of Applicant: Katie Clendaniel Title: Executive Director

If representing an organization or company, name(s): Cambridge Main Street

Signature of Applicant:

If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: 437 Race Street

Telephone: 443-477-0843 Email: office@downtowncambridge.org

Expected attendance: 1000

Is a street closing being requested? Yes (show on map) No

If yes, what street(s) 500 block of Poplar Street

If yes, indicate street closure & reopen times
(include set up and breakdown time): Closure 11am / re-open 6:30pm *12:00 p.m. p.l.*

Is staging or a platform required? Yes (show on map) No Amplification: Yes No

If event is on private property, name of Property Owner: _____

Will trash barrels & pick-up be provided by event holder? Yes No

Will portable toilets be provided? Yes (show on map) No

Will Tent be erected? Yes (show on map) No

Will food be prepared on the premises? Yes No

Will alcohol be served? Yes No



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ROAD RACE, WALK-A-THON, ETC.

On Roadway? Yes No

On Sidewalk? Yes No

Will temporary signs be posted? Yes No

Signs must be removed by the following business day; no paint is allowed on streets or sidewalks.

Specific Route:

- I attached a map showing locations of street closures, vehicles and temporary structures.
- For new events, I have attached documentation of notification of the application to all affected businesses and residents, and attest that a majority have supported and/or not objected to this event.
- I have read & agree to the City's Street Closures Policy.

FOR OFFICE USE ONLY

Conditions of Special Event Permission: _____

Police Costs: \$ _____ DPW Costs: \$ _____ Other Costs: \$ _____

TOTAL COSTS REQUIRED BY CITY COUNCIL: \$ _____

Recommendations:

Cambridge Police Department Approval Denial Alank J
Signature

Rescue Fire Department Approval Denial _____
Signature

Public Works Department Approval Denial Allen Whiff
Signature

Reason - Outside of Policy Hours
[Handwritten signature]



Music

Port o Pops

Port-O-Pops

Music

Roslyn Matthews

From: Cambridge Main Street <office@downtowncambridge.org>
Sent: Tuesday, April 23, 2019 5:09 PM
To: Roslyn Matthews
Subject: June 15th Beer Festival - Details of support
Attachments: Cambridge Main Street Mail - June 15th - Cambridge Beer Festival NEW date request.pdf

Hello!

I am following up with support on Poplar Street for the June 15th Beer Festival request.

Supportive:

Sunnyside Shop
RAR Brewing
Butterfly Boutique
Main Street Gallery
Ava's
The Property Shoppe
Bistro Poplar
Jimmie & Sook's
Thomas's Fine Jewelry
Buoy's and Gulls
The Cutting Edge
Heart of Dorchester Antiques
The White Boot Republic
Maiden Maryland

Unresponsive:

Katie's Mae's

Closed on Saturday's:

Ashley Insurance
Corsica River - Mental Health
LWEC - counseling services

Could you please confirm that this request will be on the next council agenda? We have really got to confirm a date and get things rolling officially.

Katie Clendaniel

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Katie Clendaniel
Executive Director
Downtown Cambridge
DowntownCambridge.org