



APPLICATION FOR A SPECIAL EVENT PERMIT

Date: August 26, 2019

Date of Application: August 18, 2019

Event Title or Type: Dorchester Elks Lodge Organization Day Parade

Location of Event: Mace's Lane Middle School to 618 Pine St.

Date(s) of Event: Saturday, October 26, 2019

Hours of Event (Actual): 12:00 p.m. to 6:00 p.m.

Name of Applicant: Gregory Meekins Title: Exalted Ruler

If representing an organization or company, name(s): Dorchester Elks Lodge #223

Signature of Applicant: Gregory E. Meekins

If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: 618 Pine St.

Telephone: 810-315-1697 Email: Greg.Meekins@outlook.com

Expected attendance: 1,500 - 2,000

Is a street closing being requested? Yes (show on map) No

If yes, what street(s) Pine Street between Cross and Cedar Streets

If yes, indicate street closure & reopen times (include set up and breakdown time): 12:00 p.m. to 6:00 p.m.

Is staging or a platform required? Yes (show on map) No Amplification: Yes No

If event is on private property, name of Property Owner: _____

Will trash barrels & pick-up be provided by event holder? Yes No

Will portable toilets be provided? Yes (show on map) No
in Rear of Bldg. - Lodge Courtyard

Will tent(s) be erected? Yes (show on map) No

Will food be prepared on the premises? Yes No Lodge Courtyard in Rear

Will food trucks be present? (list names on back of form) Yes No

Will alcohol be served? Yes No
in Backlog only



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ROAD RACE, WALK-A-THON, ETC.

On Roadway? Yes No

On Sidewalk? Yes No

Will temporary signs be posted? Yes No

*** Signs must be removed by the following business day; no paint is allowed on streets or sidewalks. ***

Specific Route:

- I attached a map showing locations of street closures, vehicles and temporary structures.
- For new events, I have attached documentation of notification of the application to all affected businesses and residents, and attest that a majority have supported and/or not objected to this event.
- I have read & agree to the City's Street Closures Policy.

FOR OFFICE USE ONLY

Conditions of Special Event Permission: _____

Police Costs: \$ _____ DPW Costs: \$ _____ Other Costs: \$ _____

TOTAL COSTS REQUIRED BY CITY COUNCIL: \$ _____

Recommendations:

Cambridge Police Department Approval Denial

Rescue Fire Department Approval Denial

Public Works Department Approval Denial

[Signature]
Signature

[Signature]
Signature

**Dorchester Lodge #223
Organization Day Parade Route**

Start: Maces Lane Middle School on Maces Lane
North on Maces Lane to Washington Street
Turn Right on Washington
Continue on Washington Street to High Street
Turn left on High Street
Continue on High Street to Muir Street
Continue on Muir to Pine Street
Turn right on Pine Street
Continue on Pine Street to Grand Stand and Dorchester Lodge

