



# APPLICATION FOR A SPECIAL EVENT PERMIT

Date of Application: 8/20/19  
 Event Title or Type: Lion Baptist Church Community Day  
 Location of Event: 6000 Cross St  
 Date(s) of Event: Sept 14, 2019  
 Hours of Event (Actual): 12 noon - 5:30 PM  
 Name of Applicant: Joyce Green Title: Church Clerk  
 If representing an organization or company, name(s): Ty Banning & Joyce Green  
 Signature of Applicant: Joyce Green  
 If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

Address of Applicant: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Expected attendance: 300

Is a street closing being requested? Yes  (show on map) No   
 If yes, what street(s) Pine Street - Cedar and Cross Street  
 If yes, indicate street closure & reopen times (all of cross st. down Pine to Cedar)  
 (include set up and breakdown time): \_\_\_\_\_

Is staging or a platform required? Yes  (show on map) No  Amplification: Yes  No   
 If event is on private property, name of Property Owner: Lion Baptist Church

Will trash barrels & pick-up be provided by event holder? Yes  No   
 Will portable toilets be provided? Yes  (show on map) No   
 Will Tent be erected? Yes  (show on map) No   
 Will food be prepared on the premises? Yes  No   
 Will \_\_\_\_\_ be present? (list names on back of form) Yes  No   
 Will alcohol be served? Yes  No



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## ROAD RACE, WALK-A-THON, ETC.

On Roadway? Yes  No

On Sidewalk? Yes  No

Will temporary signs be posted? Yes  No

\*\*\*Signs must be removed by the following business day; no paint is allowed on streets or sidewalks.\*\*\*

Specific Route:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I attached a map showing locations of street closures, vehicles and temporary structures.

For new events, I have attached documentation of notification of the application to all affected businesses and residents, and attest that a majority have supported and/or not objected to this event.

I have read & agree to the City's Street Closures Policy.

## FOR OFFICE USE ONLY

Conditions of Special Event Permission: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Police Costs: \$ \_\_\_\_\_ DPW Costs: \$ \_\_\_\_\_ Other Costs: \$ \_\_\_\_\_

TOTAL COSTS REQUIRED BY CITY COUNCIL: \$ \_\_\_\_\_

### Recommendations:

Cambridge Police Department Approval  Denial

Rescue Fire Department Approval  Denial

Public Works Department Approval  Denial

*[Signature]*  
\_\_\_\_\_  
Signature  
*[Signature]*  
\_\_\_\_\_  
Signature