



## APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: 4-12-2021

Event Title or Type: Tribute / celebration of life for Roderick Russel

Location of Event: Pine Street

Date(s) of Event: June 5th

Hours of Event: 12-5

Organization/Corp. Name: \_\_\_\_\_

Signature of Holder of Event: Jeanne Elliott

Printed Name: Jeanne Elliott Title: Roderick Russel Mother

Address of Holder of Event: 578 Academy St

Business Telephone: 443-521-0187 Residence Telephone: 410 901-6020

Is Organization Non-Profit? Yes  No  Is there a charge for admission? Yes  No

Is event to on City, State, or Private Property? yes If private, name of owner: \_\_\_\_\_

You requesting the city to provide trash containers?  Yes  No

Is water available at event?  Yes  No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): fire hydrant

Will a tent be erected? Yes  No  (Include on plan)

Expected Attendance: not sure over 100 people Venue Seating Capacity: no seating

Is parking available:  Yes  No For how many vehicles? Not sure

R Is staging or platform required?  Yes  No Amplification?  Yes  No

List types of musical instruments: DJ with microphone & speakers

Are required approvals attached, e.g., State, County: Yes  No

Is a street closing being requested (attach map)?  Yes  No

If yes, indicate closure time (consider set up and breakdown time): 12-5

Will food be prepared on the premises? Yes No not sure looking for someone to  
Bar Q so food can be free for the youth. Not, then maybe sandwich chips for free  
If yes, is County Health Dept. Inspection Approval attached? Yes  No

Will alcohol be served? Yes  No

If yes, please attach a copy of the county liquor license  
If no, please submit a copy after you receive it

**ROAD RACE, WALK-A-THON, ETC.**

On Roadway Yes  No  On Sidewalk Yes  No

Will notification be made to residents along the route? Yes  No

Will temporary signs be posted? Yes  No   
(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: Pine St. between Bethel & Cross St.  
to be blocked off during this time.

Also requesting a noise variance

Also requesting electricity.

**-FOR OFFICE USE ONLY-**

City Manager Approved/Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Special Conditions, if: \_\_\_\_\_

Police Detail Estimated Cost: \$ \_\_\_\_\_ DPW Personnel Estimated Cost: \$ \_\_\_\_\_

Cambridge Police Department: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_

Rescue Fire Department: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_

Department of Public Works: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_