



Agenda Item No. 5

Date: March 28, 2022

2512 Westwind Blvd
Cambridge, MD 21613
443-225-0819

Email address: office@groovecityheritageculturegrp.org
Website: www.groovecityculturefest.com

March 23, 2022

City of Cambridge, MD
Commissioners Brian Roche, Lajan Cephas (Commissioner President),
Jameson Harrington, Sputty Cephas and Chad Malkus
Acting City Manager, David Deutsch

Dear Commissioners and Mr. Deutsch:

We are ready to kick-off 2nd Saturday on Pine Street for 2022. I have attached the event request form that shows the dates we are requesting for street closure.

With the 2022 Ironman 70.3 Eagleman event the 2nd weekend in June, we decided to move the kick-off date to the following Saturday, which is also Juneteenth weekend as many of us volunteer at the Eagleman event.

Respectfully submitted,

Veronica Taylor

Veronica Taylor
Executive Director/President



APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: March 22, 2022

Event Title or Type: 2nd Saturday Business on Pine Street and Juneteenth Celebration

Location of Event: PINE STREET - BETWEEN Cross and Cedar Streets

Date(s) of Event: June 18, July 9, September 12 and October 8, 2022

Hours of Event: 12pm - 6pm

Organization/Corp. Name: GROOVE CITY BLACK HERITAGE CULTURE GROUP

Signature of Holder of Event: _____

Printed Name: Veronica Taylor Title: BOARD PRESIDENT

Address of Holder of Event: 2512 Westwind Blvd, Cambridge, MD 21613

Business Telephone: 443-225-0819 Residence Telephone: 443-521-1016

Is Organization Non-Profit? Yes No Is there a charge for admission? Yes No

Is event to on City, State, or Private Property? CITY If private, name of owner: _____

You requesting the city to provide trash containers? Yes No

Is water available at event? Yes No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): FIRE HYDRANT

Will a tent be erected? Yes No (Include on plan)

Expected Attendance: 100 Venue Seating Capacity: N/A

Is parking available: Yes No For how many vehicles? _____

Is staging or platform required? No Yes Amplification? Yes No

List types of musical instruments: LIVE BANDS and/or DJ

Are required approvals attached, e.g., State, County: Yes No

Is a street closing being requested (attach map)? Yes No

If yes, indicate closure time (consider set up and breakdown time): 11am – 6pm Pine Street from Elm Street to Cedar Street

Will food be prepared on the premises? Yes No

If yes, is County Health Dept. Inspection Approval attached? Yes No

Will alcohol be served? Yes No

If yes, please attach a copy of the county liquor license
If no, please submit a copy after you receive it

ROAD RACE, WALK-A-THON, ETC.

On Roadway Yes No

On Sidewalk Yes No

Will notification be made to residents along the route? Yes No

Will temporary signs be posted? Yes No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: _____

-FOR OFFICE USE ONLY-

City Manager Approved/Denied: _____ Date: _____

Special Conditions, if : _____

Police Detail Estimated Cost: \$ _____ DPW Personnel Estimated Cost: \$ _____

Cambridge Police Department: Approved: _____ Denied: _____ Signature: _____

Rescue Fire Department: Approved: _____ Denied: _____ Signature: _____

Department of Public Works: Approved: _____ Denied: _____ Signature: _____