

The City Council met in regular session on Monday, December 12, 2016 in Council Chambers. A quorum being present, Mayor Victoria Jackson-Stanley called the meeting to order at 6:00 p.m. Those Commissioners in attendance were Commissioners Rideout, Sydnor, Foster, Cannon, and Hanson. Mayor Victoria Jackson-Stanley asked for a moment of silence. Commissioner Hanson led in the Pledge of Allegiance.

5:30 pm Closed Session re Personnel Matters

1. SUBJECT: Closed Session regarding personnel matters.

Recommendation: That Council consider a motion to go into Closed Session to consider personnel matters.

A motion by Commissioner Sydnor to go into closed executive session to consider personnel matters was seconded by Commissioner Foster and approved 5:0.

2. SUBJECT: Consideration of closing a closed session

Recommendation: That Council consider a motion to end the Closed Session.

A motion by Commissioner Sydnor to go out of closed executive session was seconded by Commissioner Hanson and approved 3:0.

6:00 pm Mayor to Convene Council in Regular Session

Report on Closed Sessions:

3. Report on Closed Session of November 28, 2016 regarding personnel matters:
On a 4:1 vote, Council approved a requirement that when a complaint is filed or an advisory opinion is requested from the Ethics Commission regarding the Mayor, a Commissioner, or an employee, the individual who is the subject of the complaint or advisory opinion will be notified by the Ethics Commission and will be given the opportunity to appear and be able to respond before the Ethics Commission and will be notified of the results. Council approved a one-year employment contract with Sandra Tripp-Jones as presented by the Mayor on November 14, 2016 on a vote of 3:2. City Manager noted that the minutes of the Nov. 28, 2016 meeting should be corrected.
4. Report on Closed Session of December 12, 2016 regarding personnel matters:
Commissioners Rideout and Cannon recused themselves from consideration of the City Attorney contract. Council voted on a 2:1 vote to direct the City Manager to prepare an RFP for City Attorney and to report back on Dec. 19, 2016.

Agenda

5. Council to approve or amend agenda as presented
Items 5, 6, 8, and 12 will be voted on separately. Item 13 will be removed from the agenda.

A motion by Commissioner Hanson to approve the amended agenda was seconded by Commissioner Cannon and approved 5:0.

Presentation

6. Presentation by the Mayor of Ring Celebrating the Retirement and Years of Service of City Clerk/Treasurer Edwin Kinnamon
Mayor Stanley presented Mr. Kinnamon with a City of Cambridge ring in honor of his 26 years of service as a department head.

Public Comment

Consent Calendar

7. SUBJECT: Request from the Molock Family to hold their family reunion in Great Marsh Park on Saturday, July 15, 2017 (approx.150 people)
Recommendation: That Council approve the request.
9. SUBJECT: Request from Cambridge Main Street to hold a New Year's "Boat Drop" event on from 10:00 pm December 31, 2016 and until 1:00 am January 1, 2017, on the 500 block of Poplar Street. Main Street requests closure of the street from 10:00 pm until 1:00 am and a variance of the noise ordinance
Recommendation: That Council approve the request.
10. SUBJECT: Reoccurring Police Grants: Tobacco Enforcement and Safe Streets
Recommendation: That Council appropriate \$27,500 into the 2017 General Fund budget and increase the Police Budget by \$27,500 for subject reoccurring police grants
11. SUBJECT: Police Grant Application for Bike Instructor Training
Recommendation: That Council authorize the Police Department to apply to the Governor's Office of Crime Control and Prevention for a grant of up to \$5,000 for specialized police training.

A motion by Commissioner Hanson to approve Items 7, 9, 10, and 11 on the Consent Calendar was seconded by Commissioner Cannon and approved 5:0.

5. SUBJECT: Meeting Minutes from Council Meeting on November 14, 2016
Recommendation: That Council approve as submitted.

Motions from the executive session will be included in the minutes and this item will be presented at the next meeting,

6. SUBJECT: Meeting Minutes from Council Meeting on November 28, 2016
Recommendation: That Council approve as submitted.

A motion by Commissioner Sydnor to approve the minutes from November 28, 2016 with the following recommended change:

Motion to take no action regarding complaints raised concerning the Ethics Commission. 2:30. Motion failed.

Motion was seconded by Commissioner Cannon and approved 4:1 with Commissioner Rideout opposed.

8. SUBJECT: Request from St. Paul's United Methodist Church to use Governor's Hall parking lot for their Food Pantry Distribution on the second Saturday of each month from 8:00am until 11:00 am.
Recommendation: That Council approve the request with the condition that accommodation will be made for major events at Governor's Hall that need parking in the morning.

Commissioner Hanson recused himself because he is a member of the church. A motion by Commissioner Sydnor to approve the request provided they coordinate scheduling with Sailwinds events was seconded by Commissioner Cannon and approved 4:0.

12. SUBJECT: Lease of Governors Hall to the American Legion Post 91
Recommendation: That Council amend the approved lease terms to provide for two annual payments of \$10,000 upon verification that the Legion has taken in at least \$55,000 in from Governors Hall operations in that calendar year.

A motion by Commissioner Rideout that the lease be for \$10,000 per year (\$833.33 per month) was seconded by Commissioner Sydnor and approved 5:0.

Requests from the Public:

13. SUBJECT: Skateboard Facility
Request from Comm. Foster that Council hear a proposal from Mr. Beans regarding a skateboard facility

This item will be discussed at a later date.

Old Business

14. SUBJECT: Cameras for High Crime Areas

Recommendation from Commissioner Sydnor that Council receive a report from Staff on plans for and costs of installing cameras in high crime areas of the City (as requested by Commissioner Sydnor).

A motion by Commissioner Sydnor to authorize the staff to spend up to \$40,000 for cameras in the high crime area as was recommended by the Chief of Police was seconded by Commissioner Cannon and approved 5:0.

15. SUBJECT: Council Policy on charging fees and fines on properties for which tax certificates have been purchased

Recommendation: That Council adopt Resolution 16-015 a Resolution of the Commissioners of Cambridge, Maryland, to Establish an Administrative Standard Operating Procedure Number 45 for the Reduction or Waiver of Certain Fees and Costs Levied Against Real Property Sold at Tax Sales Where the Citations Are Issued Subsequent to the Date of the Tax Sale.

A motion by Commissioner Sydnor to adopt Resolution 16-015 was seconded by Commissioner Hanson and approved 5:0.

New Business

16. SUBJECT: FY 2016 Audit

Recommendation: That Council:

- A. Receive the draft FY 2016 audit and hear a presentation from auditor TGM Group, LLC and
- B. Approve the audit for filing with the State of Maryland by December 31, 2016.

Roy Geiser, representing TGM presented a brief synopsis of the audit. They gave Cambridge an unmodified opinion which is a clean opinion. It is the highest level of assurance they can give. Basically it means that in their opinion, Cambridge's books are free of any material misstatements.

A motion by Commissioner Rideout to approve the audit for filing with the State of Maryland by December 31, 2016 was seconded by Commissioner Sydnor and approved 5:0.

17. SUBJECT: Marina Fees

Recommendation: That Council adopt Resolution 16-016 a Resolution of the Commissioners of Cambridge, Maryland, to Amend Part of Resolution 16-009 Relating to Fees and Charges Applicable to the Municipal Marina and to Establish Certain Payment Plans and Fees Charged by the City of Cambridge.

A motion by Commissioner Sydnor to adopt Resolution 16-016 which amends, in part, Resolution 16-009 which amends fees and charges applicable to the Municipal Marina and that the notices go out immediately was seconded by Commissioner Cannon and approved 5:0.

18. SUBJECT: Request from Dorchester County for Letter of Support of an Eastern Federal Lands Access Program Project grant application be sent to Department of Transportation Office of Federal Lands Highway for a Tour Bus Project serving the Harriet Tubman Underground Railroad State Park and Visitor Center and Blackwater National Wildlife Refuge
Recommendation: That Council authorize the Mayor to sign and send subject letter of support.

A motion by Commissioner Rideout to authorize Mayor Stanley sending the letter of support was seconded by Commissioner Sydnor and approved 5:0.

19. SUBJECT: Project Manager Position for Sailwinds/Port Property Development
Recommendation: That Council:
- A. Approve creation of a new position – Redevelopment Project (Sailwinds) Manager as a contract position and delete the position of Economic Development Director;
 - B. Adopt Resolution No. 16 –017 of the Commissioners of Cambridge, Maryland, to Amend Resolution No.16-014 Which Adopted Positions and Salary Controls and Schedules of Salary Grades and Steps for General Employees and Sworn Police Officers for Fiscal Year 2017; and
 - C. Approve the recommended job description for the Redevelopment Project (Sailwinds) Manager as a contract position.

A motion by Commissioner Sydnor to approve the creation of a new position of Redevelopment Project (Sailwinds) Manager as a contract position and delete the position of Economic Development Director was seconded by Commissioner Hanson and approved 5:0.

A motion by Commissioner Sydnor adopt Resolution No. 16-017 to amend Resolution No. 16-014 which adopted positions and salary control and schedules of salary grades and steps for general employees and sworn police officers for Fiscal Year 2017 was seconded by Commissioner Hanson and approved 5:0.

A motion by Commissioner Sydnor to approve the recommended job description for the Redevelopment Project (Sailwinds) Manager as a contract position was seconded by Commissioner Hanson and approved 5:0.

20. SUBJECT: MOU for Victims of Crimes Advocacy Services
Recommendation: That Council:
- A. Approve selection of Eastern Shore Crisis Response Services to provide victim assistance under the Victims of Crime Advocate Grant Program to the City and
 - B. Authorize execution of a contract with Eastern Shore Crisis Response Services in a form approved by the City Attorney in the amount of \$120,000 for a two-year program beginning January 2017.

A motion by Commissioner Hanson that the City of Cambridge execute an MOU for Victims of Crimes Advocacy Services was seconded by Commissioner Foster and approved 5:0.

21. SUBJECT: MOU with Dorchester Community Partnership for Children & Families to Provide Teen Court Administration

Recommendation: That Council:

- A. Authorize the City to enter into a Memorandum of Understanding (MOU) with the Dorchester Community Partnership for Children & Families (Teen Court) for the period December 12, 2016 through June 30, 2017 in the amount of \$11,700 to provide teen court administration services in a form approved by the City Attorney, and
- B. Appropriate \$11,700 into the 2017 General Fund budget and increase the Police Budget by \$11,700 for overtime and benefits.

A motion by Commissioner Rideout to execute an MOU with Dorchester Community Partnership for Children & Families was seconded by Commissioner Foster and approved 5:0.

22. SUBJECT: MOU with the Bureau of Alcohol, Tobacco and Firearms (ATF) for Training and Interagency Work

Recommendation: That Council authorize the City to enter into a Memorandum of Understanding (MOU) with the Bureau of Alcohol, Tobacco and Firearms (ATF) for training and interagency work the costs of which will be reimbursed to the City in a form approved by the City Attorney.

A motion by Commissioner Hanson to execute an MOU with the Bureau of Alcohol, Tobacco and Firearms (ATF) for Training and Interagency Work was seconded by Commissioner Cannon and approved 5:0.

23. SUBJECT: City Charter and City Code

Recommendation of the Ordinance Committee: That Council authorize the Ordinance Committee and City Attorney to review the current City Charter and City Code and return with recommendations of what improvements, modifications, or deletions of the City Charter and City Code should take place.

A motion by Commissioner Cannon to authorize the Ordinance Committee and City Attorney to review the current City Charter and City Code and return with recommendations of improvements, modifications or deletions was seconded by Commissioner Rideout and approved 5:0.

24. SUBJECT: City Governance

Recommendation of the Ordinance Committee that Council schedule consideration of formation of an ad hoc committee to review the City history concerning its system of governance, types of wards, and nature of elections to see if there might be a better representation on the City Council such as having a 6th member of the City Council who is elected city-wide.

A motion by Hanson to consider formulation of an ad hoc committee to review the City history concerning its system of governance, types of wards, and nature of elections to see if there might be a better representation on the City Council such as having a 6th member of the City Council who is elected City-wide was seconded by Commissioner Rideout and approved 3:2 with Commissioners Sydnor and Foster opposed.

25. SUBJECT: Charter Resolution No. CR-2016-03 A Resolution of the Commissioners of Cambridge to Amend the Charter of the City of Cambridge by Amending Section 3-5 Entitled "Commissioners; Number, Election, Tenure, Qualifications" to require 6-month residency within the ward prior to the election, to establish documentation to be submitted, and to require residency within the ward during the duration of the term of office.

Recommendation of the Ordinance Committee that Council:

- A. Reintroduce Charter Resolution CR-2016-03 by reading of title only;
- B. Schedule January 9, 2016 for a second reading, public hearing and adoption.

A first reading was held. It will be reintroduced on Jan. 9, 2017.

26. SUBJECT: Council Goals Work Sessions of Dec. 1 and 2, 2016

Recommendation: That Council:

- A. Receive a report on the results of subject work sessions and
- B. Direct staff to prepare an analysis of staffing and funding requirements for those Implementation Plans which were identified as potential priorities, for Council's consideration in February 2017.

A motion by Commissioner Rideout to direct staff to prepare an analysis of staffing and funding requirements was seconded by Commissioner Hanson and approved 5:0.

Meetings:

27. November 15, 2016 Sailwinds Committee Meeting Notes

No action was taken.

28. November 29, 2016 Sailwinds Committee Meeting Notes

No action was taken.

29. December 5, 2016 - County/City Coordinating Committee Meeting Notes

No action was taken.

Notices

30. Special Regular Meeting and Work Session re Capital Program on December 19, 2016 from 6:00 pm until approximately 8:00 pm.
31. Council Meeting of December 27, 2016 is cancelled.
32. The next regular Council meeting will be January 9, 2017.

Mayor and Council

A motion by Commissioner Sydnor to adjourn the meeting was seconded and approved unanimously.

With no further business, Mayor Victoria Jackson-Stanley adjourned the meeting at 8:17 p.m. I hereby certify that the foregoing is a true and accurate account of the Council meeting Monday, December 12, 2016, insofar as I personally am aware.

Victoria Jackson-Stanley
Mayor