



Agenda Item No. 05  
Date 02-13-2017

APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: 2-7-17 (12-7-16)

Event Title or Type: Paddy on Poplar

Location of Event: 500 Block Poplar St.

Date(s) of Event: March 11th 2017 Hours of Event: 11am - 10pm

Organization/Corp. Name: Cambridge Main Street

Signature of Holder of Event: [Signature]

Printed Name: Kathleen Clelandiel Title: Ex Dir

Address of Holder of Event: 505 Poplar Street, Suite 300

Business Telephone: 443 477 0843 Residence Telephone: \_\_\_\_\_

Email Address: office@cambridgemainstreet.com

Is Organization Non-Profit?  Yes  No      Is there a charge for admission? Yes  No

Is event to on City, State, or Private Property?  If private, name of owner: City

Are you requesting the city to provide trash containers?  Yes  No

Is water available at event?  Yes  No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): hydrant

Will a tent be erected?  Yes  No (Include on plan) Pop up tents

Expected Attendance: 500+ Venue Seating Capacity: 1000+

Is parking available:  Yes  No For how many vehicles? municipal lots

Is staging or platform required?  Yes  No      Amplification?  Yes  No

List types of musical instruments: guitar, drum, brass

Are required approvals attached, e.g., State, County: Yes  No

Is a street closing being requested (attach map)?  Yes  No

If yes, indicate closure time (consider set up and breakdown time): close 10am - 11pm

Will food be prepared on the premises? Yes  No

If yes, is County Health Dept. Inspection Approval attached? Yes  No  - Vendors will obtain

Will alcohol be served?  Yes  No

If yes, please attach a copy of the county liquor license

If no, please submit a copy after you receive it - will send

**ROAD RACE, WALK-A-THON, ETC.**

On Roadway Yes  No

On Sidewalk Yes  No

Will notification be made to residents along the route? Yes  No

Will temporary signs be posted? Yes  No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**-FOR OFFICE USE ONLY-**

City Manager Approved/Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Special Conditions, if : \_\_\_\_\_  
\_\_\_\_\_

Police Detail Estimated Cost: \$ to be arranged with RAR DPW Personnel Estimated Cost: \$ \_\_\_\_\_

Cambridge Police Department: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_

Rescue Fire Department: Approved:  Denied: \_\_\_\_\_ Signature: [Signature]

Department of Public Works: Approved:  Denied: \_\_\_\_\_ Signature: [Signature]