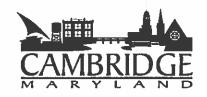
Agenda Item No. 3

Date 03-28-2016



## APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: March 16, 2016
Event Title or Type:Cambridge Little League Opening Day Parade
Location of Event: Long Wharf - High Street - Poplar Street - Race Street
Date(s) of Event: Saturday, April 9, 2016 (rain date: Saturday, April 16, 2016)
Hours of Event: Line Up at 8:00 am / Parade starts at 9:00 am
Organization/Corp. Name: Cambridge Little League
Signature of Holder of Event: (on letter)
Printed Name: Jason Shorter, Sr. Title:
Address of Holder of Event: PO Box 1275 Cambridge, Maryland 21613
Business Telephone: 410-463-1469 Residence Telephone:
Is Organization Non-Profit? Yes No Is there a charge for admission? Yes No
Is event to on City, State, or Private Property? <u>City</u> Name of Property Owner: <u>City</u>
Will Trash Barrels & Pick-up be provided: Yes No If outdoors, will toilet facilities be provided? Yes N
Is water available at event? Yes No
If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.):
Will a tent be erected? Yes No (Include on plan)
Expected Attendance: Venue Seating Capacity:
Is parking available: Yes No For how many vehicles?
Is staging or platform required? Yes No Amplification? Yes No
List types of musical instruments:
Are required approvals attached e.g. State County: Ves. No. NA

Is a street closing being requested (attach map)? Yes No
If yes, indicate closure time (consider set up and breakdown time):
Will food be prepared on the premises? Yes No
If yes, is County Health Dept. Inspection Approval attached? Yes No
Will alcohol be served? Yes No
If yes, please attach a copy of the county liquor license If no, please submit a copy after you receive it
ROAD RACE, WALK-A-THON, ETC.
On Roadway Yes No On Sidewalk Yes No
Will notification be made to residents along the route? Yes No
Will temporary signs be posted? Yes No (Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)
SPECIFIC ROUTE: Long Wharf to High Street to Poplar Street to Race Street to the Little League Field with a Cambridge Police Officer leading the parade
-FOR OFFICE USE ONLY-
City Manager Approved/Denied: Date:
Special Conditions, if:
Police Detail Estimated Cost: \$ DPW Personnel Estimated Cost: \$
Cambridge Police Department: Approved: Denied: Signature: C-mai
Rescue Fire Department: Approved: Denied: Signature:
Department of Public Works: Approved: Denied: Signature:

## **CAMBRIDGE LITTLE LEAGUE**

Little League Baseball and Softball

President Jason Shorter, Sr. Vice-President Lee Rose

Treasurer Larry Windsor Secretary Lori Huber

P.O. Box 1275 Cambridge. MD 21613 cambridgelittleleague.org 410-463-1469

March 16, 2016

Dear Cambridge City Council:

I am writing this letter to request permission to have the annual Cambridge Little League opening day parade. The parade will be on Saturday April 9, 2016. In the event that our opening day ceremonies have to be cancelled due to weather we would like for a rain date of Saturday April 16, 2016. The parade route will be from Long Wharf to the Cambridge Little League Park on Race St. We will line up in the circle at Long Wharf beginning at 8 am and the parade will begin at 9 am. We ask that a Cambridge Police Officer lead the parade thru town.

If you should have any questions please feel free to contact me at (410) 463-1469. Once again, we thank you for your consideration and support.

Sincerely,

Jason H. Shorter Sr.

President

Board of Directors

Cambridge little league