



APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: 3/21/17

Event Title or Type: Cambridge Beer Festival " & Food if needed "

Location of Event: 300 block High Street

Date(s) of Event: 5/13/17 / 11/11/17 Hours of Event: (2-7 for 5/13 event)
(1-6 for 11/11 event)

Organization/Corp. Name: Cambridge Eateries - The High Spot

Signature of Holder of Event: Jamie Summers

Printed Name: Jamie Summers Title: owner / partner

Address of Holder of Event: 111 High Street, Cambridge, MD. 21613

Business Telephone: 410-228-7420 Residence Telephone: 410-228-3430

Email Address: jamie@cambridgeeateries.com

Is Organization Non-Profit? Yes No Is there a charge for admission? Yes No

Is event to on City, State, or Private Property? City If private, name of owner: _____

Are you requesting the city to provide trash containers? Yes No

Is water available at event? Yes No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): _____

Will a tent be erected? Yes No (Include on plan)

Expected Attendance: 200-300 Venue Seating Capacity: 300+

Is parking available? Yes No For how many vehicles? public

Is staging or platform required? Yes No Amplification? Yes No

List types of musical instruments: guitar, drums

Are required approvals attached, e.g., State, County: Yes No

Is a street closing being requested (attach map)? Yes No

If yes, indicate closure time (consider set up and breakdown time): 12-1 (one before / one after)

Will food be prepared on the premises? Yes No

If yes, is County Health Dept. Inspection Approval attached? Yes No

Will alcohol be served? Yes No

If yes, please attach a copy of the county liquor license

If no, please submit a copy after you receive it

ROAD RACE, WALK-A-THON, ETC.

On Roadway Yes No

On Sidewalk Yes No

Will notification be made to residents along the route? Yes No

Will temporary signs be posted? Yes No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: _____

-FOR OFFICE USE ONLY-

City Manager Approved/Denied: _____ Date: _____

Special Conditions, if: _____

3 officers
Police Detail Estimated Cost: \$ 450.00 DPW Personnel Estimated Cost: \$ _____

Cambridge Police Department: Approved: Denied: _____ Signature: [Signature]

Rescue Fire Department: Approved: Denied: _____ Signature: [Signature]

Department of Public Works: Approved: Denied: _____ Signature: [Signature]

Spring Valley

1880 BANK

Funeral Home

Four Corners

Kids Area

BAND

Tables/chairs

Entry #2

Food/

Beer

entry #1

Restrooms/TENTS/
Beer Trucks

Church

Post office

High Spot

LIVE Again

CANVAS/
D r i n k i n g

* Possible tables *

DAC

LAW OFFICES

April 3, 2017

Dear City Manager:

As the owners of The High Spot, Patrick Fanning and Jamie Summers, we are excited and very much looking forward to again promoting Cambridge in our Beer Festivals. We are open and willing to work with the city in all aspects of the event to ensure a safe and thought out event.

6th Annual Cambridge Craft Beer Festival to be held Saturday, May 13th, 2017

6th Annual Belgium Beer Festival to be held Saturday, November 11th, 2017

Our intent is to promote Cambridge by showcasing our food and educating customers on the unique beers available in our region. Through promotion and with your approval we can plan a successful event, increase foot traffic and drive more business to downtown Cambridge. We have met and will meet again with the funeral home, and all businesses on the block to coordinate and organize the day, hours and details for all to be included and accommodated.

Details:

-We will have two (2) controlled entry & exit points where admission fee is charged and all ID's are checked.

-Event time: 2:00-7:00 p.m. (May 13th event)

1:00-6:00 p.m. (November 11th event)

-Location: 300 block of High Street

-Street Closure: 1:00-8:00 p.m. (set-up & take down) (May 13th event)

12:00-7:00 (set-up & take down) (November 11th event)

-10 x 10 tents will be set up on High Street

-Beer bands will be sold when age is validated at both entrances

-Food for purchase offered by High Spot, Stoked, Rock Lobstah, Black Water Bakery and other local restaurants that want to participate in the event.

-Porta potties will be provided

-Live music will be offered and located at ground level

-Bouncer function- an individual provided by Cambridge Eateries will determine a "no longer serve" policy, escort or call for a ride anyone deemed needy of one.

We will work with DPW and Cambridge Police Department as our events draw closer to determine needs and payment of services deemed our responsibility. If we obtain a liquor license under Cambridge Main Street a portion of the proceeds will be donated to CMS.

We will hand deliver letters outline the above details to all businesses on the 300 block of High Street and welcome any involvement in our event as detailed above.

Thank you for your consideration.

A handwritten signature in black ink that reads "Jamie Summers". The signature is written in a cursive, flowing style.

Patrick Fanning, Cambridge Eateries

Jamie Summers, Cambridge Eateries