


Council Agenda Report

Date: April 10, 2017

Prepared by: Ginger Heatwole, Finance Director

Submitted by: Sandra Tripp-Jones, City Manager 

SUBJECT: 2018 – 2022 Five-Year Capital Improvement Program

Recommendation: That Council accept the Five-Year Capital Improvements Program 2018-2022

Discussion:

Attached is the City's second proposed Five-Year Capital Improvement Program (CIP). This CIP is a five-year plan for the acquisition of capital items and funding of capital projects. The use of the CIP to make annual expenditures for public improvements is one of the best ways to plan for significant purchases of capital items and projects. It forms the link between the budgetary process and the planning process. A CIP enables grantors to see the planned for needs of the City and is also an important tool in future planning.

A team of City staff from various departments and areas of expertise identified capital items that the City would like funded over the next five years. They then met and ranked these items by prescribed category levels. In addition, to ranking by priority level, staff considered what projects were also council goals and/or affected the citizens' quality of life and so noted that within the priorities. The categories are:

Category 1- Mandatory projects required by matter of law, legal agreement or policy. An example of this is CP18-01 New lab equipment for the Wastewater treatment center. MDE mandates this be done.

Category 2- Imminent public safety projects which are urgent and address a need to maintain a minimum standard by law or an emergency. CP18-15 Security implementation for City buildings. These implementations will protect the wellbeing of Council members and Staff and citizens in case of attack.

Category 3- Avoided costs are costs that necessary because the costs to repair or maintain the status quo are higher than the cost of the project or are cost prohibitive. CP18-14 Refuse truck is an example of this- the costs to maintain the truck outweighs keeping it in service.

Category 4- Replacement policy projects are schedule for replacement based on an anticipated replacement schedule. CP18-12 Police vehicles is an example of this. They are replaced on a rotating basis.

Category 5- Long term projects which are desirable and part of long-term goals of the City. CP21-01 Community center is an example as it is a long-term goal of the City.

Category 6- Efficiency/effectiveness projects which would make city employees to work more efficiently/effectively. CP21-17 Wood chipper is an example of this- it is a tool that would make employees more effective.

In December, the Council met and discussed capital projects they would like to see added to the CIP. Staff has incorporated these items into the plan. Items that are related to Council Goals are marked with the following symbol: ">". Council identified items include:

- CP18-05 High Street Rehab,
- CP18-31 Leonard Lane Sidewalk,
- CP19-01 Dorchester Ave,
- CP19-06 Woods Rd upgrade,
- CP19-02 Long Wharf master plan,
- CP19-10 Housing Authority drainage improvement,
- CP21-02 Bayly Road pedestrian sidewalk improvements,
- CP21-03 High Street sidewalk,
- CP21-01 Community Center, and
- CP21-09 Regional recreational facility.

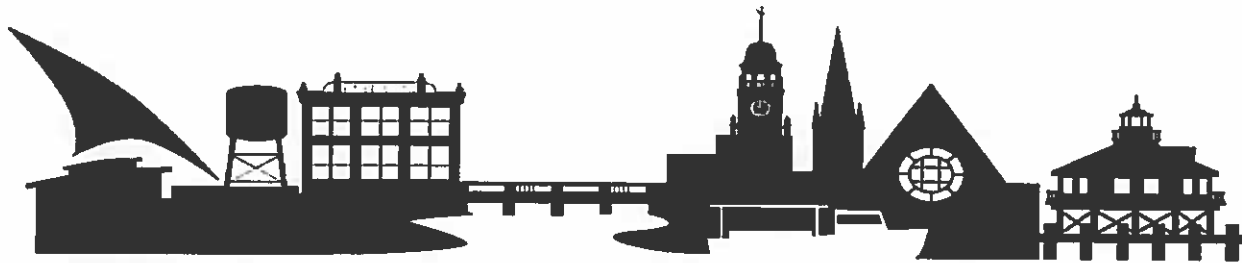
In the tables, the anticipated items to be funded and the potential funding sources are included for the next five years. Project descriptions are included in the back of the report.

The items listed in the FY18 CIP table will be incorporated into the Proposed FY 2018 Operating and Capital Budget. Submitting the Capital Program for information precedes consideration of its adoption during the budget adoption process.

Impact:

The CIP incorporates \$1,658,500 of capital projects into the FY18 budget: \$1,075,500 for the General Fund, \$316,000 for the Sewer Fund, \$65,000 for the Marina Fund and \$202,000 for MUC. Projects that can be funded will be recommended. No debt would be needed to acquire these capital items, but additional revenue sources, including grants would be.

**Appendix D – Five-Year
Capital Improvement Program
FY2018 to FY2022
City of Cambridge, Maryland**



Mayor and Commissioners of Cambridge

Victoria Jackson-Stanley, Mayor

Stephen W. Rideout, Ward 1

Donald Sydnor, Ward 2

La-Shon Foster, Ward 3

David Cannon, Ward 4

Robert Hanson, Ward 5

City Manager
Sandra E. Tripp-Jones

Introduction

As part of the overall budget process, the City Manager and Finance Director, in coordination with the directors of the City's various departments, prepares a five-year Capital Improvement Program (CIP). This Five-Year Capital Improvement Program (CIP) covers the period: FY 2018 – FY 2022. The first year of the budget is to be approved by the Mayor and Commissioners in conjunction with the City's operating budget. Once adopted, the City Manager will include the projects contained in the first year of the approved five-year CIP in the City's operating budget.

The use of the CIP to make annual expenditures for public improvements is one of the best ways to plan for significant purchases of capital items. It forms the link between the budgetary process and the planning process. The CIP consists of project descriptions and tables showing the sources of revenue and expenditures by year. It lists major non-recurring expenditures for public facilities such as playgrounds, street construction and sewage and water treatment plants and facilities. Costs associated with capital projects include architectural and engineering fees, feasibility studies, land appraisal and acquisition, construction, and related equipment for new facilities.

The CIP designates a category level for each project. Those categories include:

- **Category 1:** Mandatory projects or items which are required to be completed as a matter of law, legal agreement (i.e. Consent Order), policy or grant agreement. Council goal projects.
- **Category 2:** Imminent Public Safety Projects or items which are urgent and cannot reasonably be postponed. These may maintain a minimum standard required by law or to address an emergency situation.
- **Category 3:** Avoided costs/preventive costs projects or items which are considered necessary because the costs to repair/maintain the status quo are higher than the cost of the project or item.
- **Category 4:** Replacement policy projects which can be scheduled for replacement based on previous experience. Said schedule is for planning only. Items will not necessarily be replaced at the prescribed time but when the useful life is exceeded.
- **Category 5:** Long-term goals projects or items which are considered desirable and are part of the long-term vision and goals of the City. The exact timing of these projects can be determined once funds are available.
- **Category 6:** Efficiency/effectiveness projects or items which are considered desirable and would cause the City employees to work more effectively saving time and money. The exact timing of these projects can be determined once funds are available.

Within each category, items that improve quality of life for the citizens of Cambridge is prioritized and noted.

A capital item in this plan is defined as an item with a useful life exceeding one year. The dollar threshold to determine a capital improvement is \$25,000 (or similar items grouped together that exceed \$25,000 even if the items are spread over several years. i.e., service pumps). The threshold for informational technology items is \$5,000.

There is a growing awareness of the value of budgeting for long-term improvements. This is especially true in light of significant reductions in funding from the State of Maryland due to the economy. The decline in intergovernmental funding has placed greater fiscal pressure on the City to fund capital improvements, facilities and equipment with local funds. To the greatest extent possible, the City has tried to maximize outside financial resources and minimize debt financing and property tax increases. However, if and when the City must borrow funds for capital improvements, expenditures and equipment, bond rating agencies will view the adoption of a CIP as conscientious long-range fiscal planning that will likely lead to lower interest rates and financing charges for debt. Additionally, if the decision is made to increase the property tax rate to fund capital improvements, the City's spending priorities will be transparent to the public.

Capital Improvements Program Schedule

- December 2016 Council Work Session to identify possible capital projects for the Five Year CIP
- Jan. – Feb. 2017 Finance Director and City-wide team prepared Five Year CIP
The team consists of City staff from various departments and with varying expertise.
- March 2017 The Five-Year Capital Improvement Program is submitted to the Mayor and Commissioners for acceptance.
- March & April 2017 The Council considers tax levies and other charges deemed necessary to finance the City's budget.
- April 2017 They FY 18 CIP program is submitted to Council as part of the City Manager's Proposed FY 2018 Operating and Capital Budget
- April 2017 The FY 18 CIP is presented to Council and public
- May 2017 The FY 18 CIP is considered and adopted as part of the FY 18 budget.

The Finance Director and a City-wide team prepared the first five-year CIP in February and March of 2016. The team consists of City staff from various departments and expertise. Thereafter, the Mayor and Commissioners adopt the CIP, along with the City's budget. The City Manager shall include the projects contained in the first year of the approved five-year CIP in the City's operating budget. The Mayor and Council shall also make tax levies and set utility rates and other charges deemed necessary to finance the City's budget.

Summary of Projected Capital Expenditures

Capital expenditures for Administrative, Police, and Department of Public Works are all General Fund projects. Capital expenditures for Sewer, Marina and Municipal Utilities Commission fall under Enterprise Fund projects.

Capital expenditures in the General Fund include renovations to buildings, wharf replacement, specialized equipment, vehicles, and police equipment. Capital expenditures in the Enterprise Funds include vehicles, pumping station rehabilitations, and infrastructure replacement.

Key capital projects for FY2018 include police vehicles, High Street repairs, a sanitation truck, and repaving in the General Fund. The Sewer Fund's capital items include a sludge pump and new lab equipment. MUC's capital projects include water meter replacement, meter reading equipment, service pumps, and a truck.

Summary of Funding Sources

General Fund Revenues

The list below indicates the General Fund revenues used to fund the City's CIP for FY2018 to FY2022. General fund revenues consist mainly of taxes and charges for services. Grants consist of funding sources from various Maryland and Federal agencies. There is no additional debt scheduled in the FY18 CIP for the General Fund.

- General Revenue (GEN)
- Grants- Debt (GR/DE)
- Other (OT) (IE Drug Forfeiture monies)

Sewer Fund Revenues

The list below indicates the Sewer Fund revenues used to fund the City's CIP for FY2018 to FY2022. There is no additional debt scheduled in the FY18 CIP for the Sewer Fund.

- Sewer Revenue (SR)
- Grants- Debt (GR/DE)

Marina Fund Revenues

The list below indicates the Marina Fund revenues used to fund the City's CIP for FY2016 to FY2021. No additional debt scheduled in the FY17 CIP for the Marina Fund.

- Marina Revenue (MR)
- Grants- Debt (GR/DE)

MUC Fund Revenues

The list below indicates the MUC Fund revenues used to fund the City's CIP for FY2016 to FY2021. No additional debt scheduled in the FY17 CIP for the MUC Fund.

- MUC Revenue (MUC)
- Grants- Debt (GR/DE)

Individual Capital Improvement Projects

FY2018	ID	Fund	Pri.	GR/DE	GEN	SR	MR	MUC	OT	Total	
New lab equipment	CP18-01	Sewer	1			20,000				20,000	
Upgraded firewall	CP18-02	General	1		5,500					5,500	
> Security implementation for City buildings	CP18-15	General	2		5,000					5,000	
DT traffic control bollards	CP18-08	General	2		4,000					4,000	
* > High St Rehab- Phase I	CP18-05	Various	2		542,000	156,000		102,000		800,000	
* > Leonard Ln Sidewalk Pro	CP18-31	General	2	350,000						350,000	
Various WWTP spare parts	CP18-09	Sewer	3			50,000				50,000	
> New lights for docks (LED)	CP18-06	Marina	3	35,000						35,000	
Renovation of slips	CP18-07	Marina	3	30,000						30,000	
New sludge pump	CP18-13	Sewer	3			35,000				35,000	
Refuse truck	CP18-14	Various	3		110,000	40,000				150,000	
Water meter replacement	CP18-10	MUC	3					40,000		40,000	
Meter reading equipment	CP18-11	MUC	3					10,000		10,000	
Police vehicles	CP18-12	General	3		80,000					80,000	
Miscellaneous pump repairs	CP18-19	Sewer	3			15,000				15,000	
> Road resurfacing	CP18-04	General	4		250,000					250,000	
Street trucks	CP18-24	MUC	4					25,000		25,000	
Main replacement	CP18-25	MUC	5					25,000		25,000	
FY2018 Totals					415,000	996,500	316,000	-	202,000	-	1,929,500

>Council goal
 *Quality of Life

Individual Capital Improvements Projects (continued)

FY2019	ID	Fund	Pri.	GR/DE	GEN	SR	MR	MUC	OT	Total	
> * Dorchester Ave Cedar to Washington	CP19-01	General	2	300,000						300,000	
> * Woods Rd upgrade	CP19-06	General	2	1,800,000	200,000					2,000,000	
> Security for City buildings	CP18-15	General	2		9,000					9,000	
Safety improv/remodeling processing area	CP19-22	General	2		20,000					20,000	
Water meter replacement	CP18-10	MUC	3					40,000		40,000	
Meter reading equipment	CP18-11	MUC	3					10,000		10,000	
Service pump	CP19-04	MUC	3					30,000		30,000	
Roof A/C unit city hall	CP19-23	General	3		30,000					30,000	
Trenton St. pump station rehab	CP19-05	Sewer	3	50,000						50,000	
Miscellaneous pump repairs	CP18-19	Sewer	3			5,000				5,000	
Excavator	CP19-07	Gen/Sew	3		40,000	40,000				80,000	
Tractor	CP19-24	General	3		70,000					70,000	
Lawn mower	CP19-25	General	3		20,000					20,000	
Garbage totes	CP19-03	General	3		160,000					160,000	
Replace tower 1-1	CP19-27	General	4	1,250,000						1,250,000	
Computers	CP19-29	General	4		8,000					8,000	
Pick-up truck	CP19-30	General	4		20,000					20,000	
Dump truck	CP19-08	Gen/Sew	4		45,000	45,000				90,000	
Pick-up truck	CP19-09	Gen/Sew	4		12,500	12,500				25,000	
police vehicles	CP18-12	General	4		160,000					160,000	
> Renovate upgrade bathrooms	CP19-11	Marina	4				25,000			25,000	
Re-build docks	CP19-13	Marina	4	250,000						250,000	
> Road resurfacing	CP18-04	General	4		600,000					600,000	
Street trucks	CP18-24	MUC	4					25,000		25,000	
Bucket truck	CP19-12	General	4		150,000					150,000	
* > Longwharf master plan	CP19-02	Marina	5	100,000						100,000	
* > Housing Auth drainage impr	CP19-10	General	5	275,000						275,000	
> Cannery Park improvements	CP19-15	General	5	500,000						500,000	
Main replacement	CP18-25	MUC	5					187,833		187,833	
Pole building	CP19-34	Gen/Sew	6		40,000	40,000				80,000	
Patrol rifles	CP19-17	General	6		8,000					8,000	
Police vehicle radios	CP19-18	General	6		28,000					28,000	
Dredging (whole Marina)	CP19-20	Marina	6	250,000						250,000	
FY2019 Totals					4,775,000	1,620,500	142,500	25,000	292,833	-	6,855,833

>Council goal
*Quality of Life

Individual Capital Improvements Projects (continued)

FY2020	ID	Fund	Pri	GR/DE	GEN	SR	MR	MUC	OT	Total	
> Security implementation for City buildings	CP18-15	General	2		14,200					14,200	
Water meter replacement	CP18-10	MUC	3					40,000		40,000	
Meter reading equipment	CP18-11	MUC	3					10,000		10,000	
Service pump	CP19-04	MUC	3					40,000		40,000	
Vac-Con	CP20-05	Sewer	3			300,000				300,000	
West End Area sewer repairs	CP20-06	Sewer	3	1,000,000						1,000,000	
Trenton St. pump station rehab	CP19-05	Sewer	3	1,900,000						1,900,000	
Miscellaneous pump repairs	CP18-19	Sewer	3			54,000				54,000	
New core switches	CP20-25	General	3		4,000					4,000	
Refuse truck	CP18-14	General	3		150,000					150,000	
Garbage totes	CP19-03	General	3		53,333					53,333	
> Road resurfacing	CP18-04	General	4		600,000					600,000	
Re-build docks	CP19-13	Marina	4	250,000						250,000	
Oakley St. seawall	CP20-08	General	4	30,000						30,000	
Police vehicles	CP18-12	General	4		160,000					160,000	
Street trucks	CP18-24	MUC	4					25,000		25,000	
Replace Rescue 1-1	CP19-27	General	4		750,000					750,000	
> Longwharf master plan	CP19-02	Marina	5	100,000						100,000	
Main replacement	CP18-25	MUC	5					187,833		187,833	
Utility pick-up crew cab with snow plow	CP20-24	Gen/Sew	6		25,000	25,000				50,000	
Patrol rifles	CP19-17	General	6		8,000					8,000	
Police vehicle radios	CP19-18	General	6		28,000					28,000	
FY2020 Totals					3,280,000	1,792,533	379,000	-	302,833	-	5,754,366

Individual Capital Improvements Projects (continued)

FY2021	ID	Fund	Pri.	GR/DE	GEN	SR	MR	MUC	OT	Total	
Cedar St. stormdrain pipe	CP21-21	General	2	200,000						200,000	
*> Bayly Road ped. safety imp.	CP21-02	General	2		200,000					200,000	
*> High Street Sidewalk	CP21-03	General	2		250,000					250,000	
Water meter replacement	CP18-10	MUC	3					40,000		40,000	
Meter reading equipment	CP18-11	MUC	3					10,000		10,000	
Service pump	CP19-04	MUC	3					30,000		30,000	
Front-end loader	CP21-04	Gen/Sew	3		75,000	75,000				150,000	
Lawn mower	CP19-25	General	3		20,000					20,000	
Garbage totes	CP19-03	General	3		53,333					53,333	
* > Road resurfacing	CP18-04	General	4		600,000					600,000	
Dump truck	CP19-08	Gen/Sew	4		45,000	45,000				90,000	
Police vehicles	CP18-12	General	4		160,000					160,000	
Replace engine/tanker	CP19-27	General	4	550,000						550,000	
Street trucks	CP18-24	MUC	4					25,000		25,000	
* > Community center	CP21-01	General	5	1,500,000						1,500,000	
Main replacement	CP18-25	MUC	5					187,834		187,834	
Old city hall renovations	CP21-05	General	5	4,000,000						4,000,000	
Tool cat	CP21-14	Marina	6				32,000			32,000	
PSB fence	CP21-15	General	6		20,000					20,000	
Patrol rifles	CP19-17	General	6		8,000					8,000	
Wood chipper	CP21-17	General	6		30,000					30,000	
Police vehicle radios	CP19-18	General	6		28,000					28,000	
Convert to IP phones	CP21-20	General	6		35,000					35,000	
Dredging (whole Marina)	CP19-20	Marina	6	250,000						250,000	
FY2021 Totals					6,500,000	1,524,333	120,000	32,000	292,834	-	8,469,167

Individual Capital Improvements Projects (continued)

FY2022	ID	Fund	Pri.	GR/DE	GEN	SR	MR	MUC	OT	Total	
Pump house structures	CP22-01	MUC	2					150,000		150,000	
> High Street rehab- Ph 2	CP22-02	General	3	1,600,000						1,600,000	
Water line replacement	CP22-03	MUC	3					2,562,000		2,562,000	
Scada system	CP22-04	MUC	3					300,000		300,000	
Water meter replacement	CP18-10	MUC	3					40,000		40,000	
Meter reading equipment	CP18-11	MUC	3					10,000		10,000	
Garbage totes	CP19-03	General	3		53,334					53,334	
Autometer reading system	CP22-05	MUC	3					1,500,000		1,500,000	
Street trucks	CP18-24	MUC	4					25,000		25,000	
* > Road resurfacing	CP18-04	General	4		600,000					600,000	
Police vehicles	CP18-12	General	4		160,000					160,000	
Re-build docks	CP21-01	Marina	4	250,000						250,000	
Rescue boat	CP22-06	General	4	475,000	25,000					500,000	
*> Regional rec. facility	CP22-09	General	5		1,000,000					1,000,000	
Main replacement	CP18-25	MUC	5					187,834		187,834	
Police vehicle radios	CP19-18	General	6		28,000					28,000	
Patrol rifles	CP19-17	General	6		8,000					8,000	
Administrative office	CP22-07	MUC	6					32,700		32,700	
Skid steer	CP22-08	MUC	6					100,000		100,000	
Total FY2022					2,325,000	1,874,334	-	-	4,907,534	-	9,106,868
5 Year Combined Total:					17,295,000	7,808,200	957,500	57,000	5,998,034		32,115,734

Individual Capital Improvement Project Descriptions

Project Name: New lab equipment

Project Number: CP18-01

Misc. equipment in the lab at the WWTP used to perform testing required by MDE is outdated and needs to be replaced.

Project Name: Upgrade firewall

Project Number: CP18-02

This project will provide more security to the informational technology of the City.

Project Name: Road resurfacing

Project Number: CP18-04

This project is grant-funded annual road resurfacing.

Project Name: High Street rehab- Phase 1 (300 Block)

Project Number: CP18-05

This project is to repair/replace the surface and infrastructure on the 300 block of High Street. The brick surface and underlying infrastructure are over 100 years old. The infrastructure shows signs of eventual failure including the ingress of soil into the water line. The problems with the infrastructure contribute to movement of the brick surface, which combined with the necessary patches over the years make the street uneven and hazardous. The project will cost \$800,000. The project is scheduled for 2018.

Project Name: New lights for docks

Project Number: CP18-06

This project would add new LED lighting at the marina and is contingent upon receiving grant funding.

Project Name: Boat slip renovation

Project Number: CP18-07

Piers E, F & H of the marina are showing signs of deterioration and need to be reconstructed. There may be grant money available from DNR to assist with costs.

Project Name: Downtown traffic control bollards

Project Number: CP18-08

This project is to provide downtown traffic control bollards for traffic monitoring use.

Project Name: Various spare parts

Project Number: CP18-09

This will allow MES to stock spare parts for critical pieces of equipment at the WWTP to make faster repairs and minimize the possibility of having permit violations.

Project Name: Water meter replacement

Project Number: CP18-10

Water meters consist of three parts. The mechanical reader, the indicator dial, and the R-900 which transmits the meter signal from the meter pit to the meter lid. The parts that need to be replaced periodically are the dial and the R-900. The City has 5,500 metered accounts with a meter on each one.

Project Name: Meter reading equipment

Project Number: CP18-11

The water meters are read by a combination of electronic readers. The City has two hand-held computer units and five touch-tab readers.

Project Name: Police vehicles

Project Number: CP18-12

Some of our police vehicles are aged and in need of replacement. Most of the patrol vehicles are used constantly and each year requires us to make attempts to replace vehicles.

Project Name: New sludge pump

Project Number: CP18-13

This pump would replace an existing pump at the WWTP that has exceeded its service life and is in constant need of repairs. Loss of this pump would cause a major disruption to wastewater treatment operations.

Project Name: Refuse trucks

Project Number: CP18-14

This project would be for the replacement of existing trucks that has well exceeded its expected service life.

Project Name: Security implementation for City buildings

Project Number: CP18-15

This project will provide additional security to the City buildings.

In FY2018, the Council Chambers will be updated to add a window or camera to the vestibule, a panic button, and to lock down the doors behind the dais.

In FY2019, the Council Chambers' dais will have ballistic material added to it. The City Hall interior doors will be locked with a badge3 system and the clerks' desk will be reinforced with ballistic material.

IN FY2020, the City Hall will be closed in creating a main entry. The MUC counter will be reinforced with ballistic material. DPW will have security cameras added, ballistic material will be added to the office window, a buzzer system will be added in, and office doors will be sealed.

Project Name: Miscellaneous pump station improvements

Project Number: CP18-19

This will replace existing pumps which have reached their expected service life.

Project Name: Street trucks

Project Number: CP18-24

MUC has ten street/service/meter reader trucks. At an effective life of ten years, we would have to schedule replacement of one each year. The service trucks are more expensive, but none are due to be replaced until 2023.

Project Name: Main replacement

Project Number: CP18-25

This project is to replace the existing water mains to increase flow rate for fire protection in accordance with the Water System Master Plan Update done by Davis, Bowen & Friedel, Inc. in 2008.

Project Name: Leonard's Lane sidewalk

Project Number: CP18-31

This project is to complete an extension of the public sidewalk from Cosby Avenue to Washington Street in order to provide safe pedestrian access. It will address the increased foot traffic on the street since the construction of two housing developments in the area. The project will cost \$350,000 and will be grant funded.

Project Name: Dorchester Ave Cedar to Washington

Project Number: CP19-01

This project is to provide sidewalks on Dorchester Ave from Cedar to Washington.

Project Name: Longwharf master plan improvements

Project Number: CP19-02

This project is to implement improvements as outlined in the Longwharf master plan. Projects include updating facilities in parking area, updating facilities at the marina, updating safety equipment, replacing the breakwater, and adding boat lifts..

Project Name: Garbage totes

Project Number: CP19-03

This project is to purchase new totes for the citizens to place trash into. 2019 would be to purchase totes for the entire City and 2020-2022 would be to replace the totes as they are damaged or lost.

Project Name: Service pumps

Project Number: CP19-04

The service pump takes the water that has been pumped into the storage tank by the wells and delivers it to the City water mains under pressure. The City has seven service pumps in four different pumping stations. These vary in age from the 1930's to one that was installed in 2012.

Project Name: Trenton St. pump station rehab

Project Number: CP19-05

The Trenton St. sewage pumping station was originally constructed in 1936 and the last major renovation was in 1978. The station is in need of a major upgrade. We look to Maryland Department of the Environment for grant funds to assist with the cost.

Project Name: Woods Road upgrade

Project Number: CP19-06

This project is to upgrade Woods road to allow for better commercial and industrial use.

Project Name: Excavator

Project Number: CP19-07

This project would be a new piece of equipment which would allow DPW to make deeper sewer repairs, tear down houses, etc.

Project Name: Dump trucks

Project Number: CP19-08

This project would replace 2 existing dump trucks which have exceeded their expected service life.

Project Name: Renovate – upgrade bathrooms

Project Number: CP19-11

This project would renovate the bathrooms at the marina which were originally constructed in

1978.

Project Name: Bucket truck

Project Number: CP19-12

This project would be for the replacement of an existing bucket truck that has well exceeded its expected service life.

Project Name: Rebuild docks

Project Number: CP19-13

Piers E, F & H of the marina are showing signs of deterioration and need to be reconstructed. There may be grant money available from DNR to assist with costs.

Project Name: Cannery Park improvements

Project Number: CP19-15

This project is to install a new park at the Cannery Park site. It will cost approximately \$500,000 and be grant funded. This project is scheduled for 2019.

Project Name: Patrol rifles

Project Number: CP19-17

Patrol rifles are to be placed in the patrol vehicles in case of a serious and/or a life threatening situation. With having the rifles in the vehicle and accessible to the officers gives them another tool if the situation requires them to use it.

Project Name: Police vehicle radios

Project Number: CP19-18

Only a few of the vehicles are equipped with radios. Most officers only use the radio which is assigned to them and is worn on their person. Car radios would help officers monitor other agencies (Police, Fire, EMS) when needed.

Project Name: Dredging (whole Marina)

Project Number: CP19-20

This would be a multi-year project to increase the depth in the marina. There could be grant funding available to assist with the cost.

Project Name: Safety improvement/remodeling processing area

Project Number: CP19-22

This is to remodel the processing area to make it safer for police officers.

Project Name: Roof A/C unit city hall

Project Number: CP19-23

This would replace the 25+ year old unit which has exceeded its expected service life. Only 1 phase of the 2 phase system is operational.

Project Name: Tractor

Project Number: CP19-24

This project would replace a piece of equipment which has exceeded its expected service life and has engine problems.

Project Name: Lawn mowers

Project Number: CP19-25

This project would be for the replacement of existing lawn mowers that have exceeded their

expected service life.

Project Name: Fire trucks

Project Number: CP19-27

This project would replace fire trucks (Tower in FY19, Rescue in FY20, Tanker in FY21) which have exceeded their expected service life.

Project Name: New computers

Project Number: CP19-29

This is to replace old computers. This is mainly for the Police Department as much of their stock is very old and/or outdated and in need of being replaced.

Project Name: Pick Up trucks

Project Number: CP19-30

This project would be for the replacement of existing trucks that have exceeded their expected service life.

Project Name: Pole building for trucks and ground material

Project Number: CP19-34

This project would provide additional protected storage for vehicles and materials at the DPW maintenance yard.

Project Name: Vac-Con

Project Number: CP20-05

This project will provide for the replacement of one of the existing vac-con which has exceeded its expected service life.

Project Name: West End Area sewer repairs

Project Number: CP20-06

A majority of the sewer lines in the West End area are over 100 years old. Leaking joints and lateral connections have caused numerous sinkholes in the streets above the sewer main. This results in costly repairs and numerous street patches.

Project Name: Oakley St. seawall

Project Number: CP20-08

This project would reconstruct the seawall at the end of Oakley St. which is in a state of deterioration.

Project Name: Utility Pick-Up crew cab with snow plow

Project Number: CP20-24

This project would replace a piece of equipment which has exceeded its expected service life.

Project Name: New core switches

Project Number: CP20-25

This is to purchase 2 new switches that sit at the core of our network. Current switches are about 8 years old and are a slower speed than the newer gigabyte switches. This would allow for better network configurations and offer better data flow and newer protocols to be used.

Project Name: Community center

Project Number: CP21-01

This project would be for purchasing and renovating a community center.

Project Name: Bayley Road pedestrian safety improvements

Project Number: CP21-02

This project would be for filling in ditches and laying down sidewalks on Bayly Road.

Project Name: High Street sidewalk (Washington to Bayly)

Project Number: CP21-03

This project would be for sidewalks on High Street from Washington to Bayly' Crossing.

Project Name: Front End loader

Project Number: CP21-04

This project would be for the replacement of an existing loader that has well exceeded its expected service life.

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Project Number: CP21-04

This project would be for the replacement of an existing loader that has well exceeded its expected service life.

Project Name: Old city hall renovations

Project Number: CP21-05

This project is to rehabilitate the old City Hall building and return it to a state of utility. The building has been vacant for several years, and requires extensive repair and remodeling. It is also a very significant, historic building, and once rehabilitated it will be a great asset to the City. The City has an estimate for the project of \$4,000,000 and the project would be grant funded or debt funded. The project will be scheduled for FY2021+.

Project Name: Tool cat

Project Number: CP21-14

This multi-use vehicle will replace the existing marina utility vehicle which is over 8 years old. During the winter months, it can be used for other tasks such as snow removal.

Project Name: Public Safety building fence

Project Number: CP21-15

This project would be a fence around part of the Public Safety Building for additional security.

Project Name: Wood chipper

Project Number: CP21-17

This would be a new piece of equipment which would allow DPW to recycle wood debris and avoid the cost of taking this material to the landfill.

Project Name: Convert to IP phones

Project Number: CP21-20

This is to upgrade/convert the current digital phones at City Hall, MUC, and PSB to an IP (network) based phone system, the newest technology. This allows for and offers the most expansion and configurability over the older digital system.

Project Name: Cedar St. storm drain pipe replacement

Project Number: CP21-21

This project will replace two large metal culvert pipes which run under Cedar St. and have begun to deteriorate.

Project Name: Pump house structure over wells

Project Number: CP22-01

This project is to put a structure over the wells to protect them.

Project Name: High Street Rehab- remaining phases

Project Number: CP22-02

This project is the continuation of the first phase of the overall High Street Rehab project. The remaining phases of the project would include the 100 block and 200 block of High Street, which are not as severely deteriorated as the 300 block, but are just as aged and require replacement. The project is scheduled for FY2022+ and will be grant funded.

Project Name: Water line replacement

Project Number: CP22-03

This project is to replace any undersize water lines or salvaged line in conjunction with paving to be done.

Project Name: Scada system

Project Number: CP22-04

This project is to purchase a SCADA (Supervisory control and data acquisition) system.

Project Name: Autometer reading system

Project Number: CP22-05

This project is to convert all meters to a system that automatically reads water usage.

Project Name: Rescue Boats

Project Number: CP22-06

This project would be to purchase a second rescue boat.

Project Name: Administrative office upgrades

Project Number: CP22-07

This project is upgrade the conference room and offices with new furniture.

Project Name: Skid steer

Project Number: CP22-08

This project is to purchase a small front end loader with attachments that would be ideal for street work, filling street openings, etc..

Project Name: Regional recreational facility

Project Number: CP22-09

This project is to purchase and build a recreational facility for the area.