



APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: April 5, 2016

Event Title or Type: Memorial Day Service at Long Wharf

Location of Event: Long Wharf Park

Date(s) of Event: Monday, May 30, 2016

Hours of Event: Starting at 11:00 a.m. to approximately 12:30 p.m.

Organization/Corp. Name: The American Legion Dorchester Post No. 91

Signature of Holder of Event: See attached letter

Printed Name: Donald R. Creighton Title: Adjutant

Address of Holder of Event: _____

Business Telephone: 410-228-3070 Residence Telephone: _____

Is Organization Non-Profit? Yes No Is there a charge for admission? Yes No

Is event to on City, State, or Private Property? City Name of Property Owner: _____

Will Trash Barrels & Pick-up be provided? Yes No If outdoors, will toilet facilities be provided? Yes No

Is water available at event? Yes No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): _____

Will a tent be erected? Yes No (Include on plan)

Expected Attendance: _____ Venue Seating Capacity: _____

Is parking available? Yes No For how many vehicles? _____

Is staging or platform required? Yes No Amplification? Yes No

List types of musical instruments: DJ and speaker

Are required approvals attached, e.g., State, County: Yes No N/A

Is a street closing being requested (attach map)? Yes No Circle Only

If yes, indicate closure time (consider set up and breakdown time): 10:30 am to 12:30 pm

Will food be prepared on the premises? Yes No

If yes, is County Health Dept. Inspection Approval attached? Yes No N/A

Will alcohol be served? Yes No

If yes, please attach a copy of the county liquor license
If no, please submit a copy after you receive it

ROAD RACE, WALK-A-THON, ETC.

On Roadway Yes No

On Sidewalk Yes No

Will notification be made to residents along the route? Yes No

Will temporary signs be posted? Yes No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: _____

-FOR OFFICE USE ONLY-

City Manager Approved/Denied: _____ Date: _____

Special Conditions, if: _____

Police Detail Estimated Cost: \$ _____ DPW Personnel Estimated Cost: \$ _____

Cambridge Police Department: Approved: Denied: Signature: 

Rescue Fire Department: Approved: Denied: Signature: _____

Department of Public Works: Approved: Denied: Signature: _____

Donald Creighton
Adjutant

Tom Angejo
Commander

H. Ward Slacum
Finance Officer

"For God and Country"
The American Legion
DEPARTMENT OF MARYLAND



Dorchester Post No. 91
P. O. BOX 70
CAMBRIDGE, MD 21613
PHONE: 410-228-3070

April 5, 2016

City of Cambridge
410 Academy Street
Cambridge, Maryland 21613

Re: Memorial Day Services - May 30
Long Wharf Park

Dorchester Post No. 91, American Legion request permission to hold a Memorial Day Service at Long Wharf Park on Monday 30th, starting at 11am.

With permission - we request traffic around the fountain circle be closed at 10:00 am; parking be permitted on Long Wharf parking lot; Memorial Day Ceremony from 11:00am to 12:30pm. Reopen circle upon conclusion; variance from the noise ordinance for PA System and cannon salute; police assistance for traffic control and no parking on inner circle. If available Police Honor Guard for ceremony.

As always, your assistance is appreciated.

Respectfully,


Donald R. Creighton
Adjutant