



Agenda Item 5
May 8, 2017

APR 26 2017

BY: _____

April 25, 2017

City Council Commissioners
City of Cambridge
307 Gay Street
P.O. Box 255
Cambridge, MD 21613

Dear City Council Commissioners:

The River Marsh Golf Club and the Hyatt Regency Chesapeake Bay Golf Resort, Spa and Marina requests permission to allow skeet shooting to take place during a planned golf outing on hole # 17 of the golf course. The name of the group and event is Habitat for Humanity Choptank Annual Golf Outing. The event will begin at 9:00am and will last until 2:00pm on Friday, June 9, 2017.

The Golf Club is located on the Hyatt property at 100 Heron Blvd. in Cambridge, MD. The point of contact for this outing will be Abby Messick, LPGA-Golf Development Manager. She may be reached at 410-901-6392 or abby.messick@hyatt.com.

The vendor and operations team for this event is Pintail Point based in Queenstown, MD. 410-827-7029.

Please inform us of any issues or concerns as soon as possible.

Thank you for the consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "BDH".

Brenda D. Henry
Executive Assistant to the GM



RECEIVED
APR 26 2017

BY:

April 25, 2017

City Council Commissioners
City of Cambridge
307 Gay Street
P.O. Box 255
Cambridge, MD 21613

Dear City Council Commissioners:

The River Marsh Golf Club and the Hyatt Regency Chesapeake Bay Golf Resort, Spa and Marina requests permission to allow skeet shooting to take place during a planned golf outing on hole # 17 of the golf course. The name of the group is Grand National Waterfowl Association. The event will begin at 9:00am and will last until 2:00pm on Thursday, July 31, 2017.

The Golf Club is located on the Hyatt property at 100 Heron Blvd. in Cambridge, MD. The point of contact for this outing will be Abby Messick, LPGA-Golf Development Manager. She may be reached at 410-901-6392 or abby.messick@hyatt.com.

The vendor and operations team for this event is Pintail Point based in Queenstown, MD. 410-827-7029.

Please inform us of any issues or concerns as soon as possible.

Thank you for the consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "BDH".

Brenda D. Henry
Executive Assistant to the GM

City of Cambridge
307 Gay Street
Cambridge, Maryland 21613

EXECUTIVE DEPARTMENT

TELEPHONE (410) 226-4020
MD RELAY (V/TTY) 711 OR 1-800-735-2256**RESOLUTION NO. 15-004**

A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND, TO ADOPT ADMINISTRATIVE STANDARD OPERATING PROCEDURE NO. 44 WHICH ESTABLISHES THE APPROVAL PROCESS FOR THE DISCHARGE OF FIREWORKS OR FIREARMS WITHIN THE CITY

WHEREAS, THE COMMISSIONERS OF CAMBRIDGE DESIRE TO ADOPT A STANDARD OPERATING PROCEDURE TO PROVIDE FOR A PROCESS BY WHICH SPONSORS OF SPECIAL EVENTS WITHIN THE CITY OF CAMBRIDGE MAY OBTAIN PERMISSION FOR THE DISCHARGE OF FIREWORKS OR FIREARMS AS PART OF THE EVENT, PROVIDED CERTAIN SAFEGUARDS AND NOTICES ARE PROVIDED;

NOW, THEREFORE, BE IT RESOLVED THAT THE COMMISSIONERS OF CAMBRIDGE hereby establish the following Administrative Standard Operating Procedure as ASOP No. 44:

PURPOSE: In an effort to provide sufficient safeguards and notice to nearby property owners and the public at large, related to the discharge of fireworks or firearms within the City of Cambridge, this Administrative Standard Operating Procedure is adopted to require that certain criteria be met and certain public notification be published in a newspaper of general circulation within the City of Cambridge.

Any individual, business or corporation which desires to discharge fireworks or firearms within the corporate limits of the City of Cambridge, shall submit a formal written request to the City of Cambridge at least THIRTY (30) days prior to the date of the proposed event.

A. All requests shall be in writing and shall include the following:

1. Name and address of the individual/organization/business making the request;
2. Name, address and phone number of the contact person responsible for the event;
3. Exact location of where the discharge of fireworks or firearms shall take place;
4. The purpose of the proposed discharge/event;
5. Satisfactory evidence of insurance coverage which confirms insurance coverage for the proposed use in an amount acceptable to the City;
6. Name of the fireworks vendor/supplier for the event;



- B. Subsequent to the approval of the discharge by the Commissioners of Cambridge, the sponsor of the event shall cause to be published in a newspaper of general circulation within the City of Cambridge a notice of the event, which notice shall state the location, date and approximate time when the discharge of fireworks or firearms will take place. Said notice shall be published within FOURTEEN (14) days prior to the date of the event. The cost of said publication shall be the sole responsibility of the sponsor of the event.
- C. The discharge of fireworks or firearms shall only take place at locations and under conditions, which in no way pose a threat to the health, safety and welfare of anyone.
- D. The Commissioners of Cambridge reserve the right to deny permission or to change the permitted location of the event, in order to protect the public's health safety and welfare.
- E. Upon the receipt of the written request, the City shall forward copies of same to the Chief of Police and the Chief of Rescue Fire Company requesting their review and comment on the request, which comments shall be provided to the City Council prior to the approval of the request.
- F. If all required information is timely provided, then the sponsor of the event shall be excused from attending the City Council meeting at which the granting of permission and approval of the event will be considered.

Adopted and effective this 27TH day of April, 2015.

ATTEST:

Oden C. Wheeler Jr.

 Oden Wheeler, Acting Clerk ()

THE COMMISSIONERS OF CAMBRIDGE

By: *Victoria Jackson-Stanley*

 Victoria Jackson-Stanley, Mayor

*City of Cambridge
 Cambridge, Maryland*

