

## Council Agenda Report

**Date:** June 13, 2016  
**Prepared by:** Ginger Heatwole, Finance Director  
**Submitted by:** Sandra Tripp-Jones, City Manager *STJ*  
**SUBJECT:** Supplemental Appropriation to the General Fund

**Recommendation:** That Council:

- A) Appropriate \$6,500 in donations for Police Uniforms to the General Fund and increase the Police Department Budget for the same amount.
- B) Appropriate \$4,200 in grants from The Maryland Historical Trust for the training of staff and HPC members and increase the Public Works budget by the same amount.
- C) Appropriate \$5,554 in grants from Governor's Office of Crime Control and Prevention (GOCCP) to help victims of domestic violence and increase the Police Department Budget for the same amount.
- D) Appropriate \$2,000 from sale of old assets on govdeals.com and increase the Police Department Budget by the same amount.

**Discussion:**

- A) The Chief received two donations from American Legion (\$5,000) and the VFW (\$1,500) to pay for the uniforms for 4 new officers completing training at Wor-Wic and entering the police force on June 13, 2016. The officers are given a Class A Uniform (which is a dress uniform), Class B Uniform (which is the standard police uniform), and they are also issued a Class C uniform (which is a tactical Police Uniform). The total costs for these uniforms for each officer is \$1001.40. In addition, the City issued the Class C uniform this year to all officers for the first time. In order to help defray these costs, these nonprofits generously contributed a total of \$6,500.
- B) On May 6, 2016, the Council previously approved the submission of a grant application to The Maryland Historical Trust. The Trust has awarded the grant. The grant makes available education and training grants to Certified Local Governments. The grant -- in the amount of \$4,200 - will send one staff member, two Historical Preservation Commission (HPC) members, and one Heart of Chesapeake Country Heritage Areas (HCCHA) member to the National Alliance of Preservation Commissions (NAPC) Forum. The Forum will take place in Mobile, Alabama from July 27-31, 2016. These activities represent an important opportunity for the professional development of staff and HPC commissioners.

- C) The Police Department received a grant for \$5,554 to help victims of domestic violence. It will cover overtime and fringe for overtime dedicated to domestic violence.
- D) The Police Department has sold old assets no longer usable on govdeals. The Police Department wants to appropriate \$2,000 to for contracted costs of grant writing.

**Fiscal Impact:**

The above items will not cause the City to incur any additional costs.

Approved: 