

Agenda Item No. 07

Date 08-08-2016



APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: 8/2/2016

Event Title or Type: Choptank Heritage Skipjack Race

Location of Event: Long Wharf Parking Lot, Floating Docks

Date(s) of Event: Sept. 24, 2016

Hours of Event: Set-up 7:am, Event 9 am to 12:00 noon

Organization/Corp. Name: Dorchester Skipjack Committee

Signature of Holder of Event: *Lou Hyman*

Printed Name: Lou Hyman Title: President

Address of Holder of Event: P.O. Box 1224 (106 West End Avenue) Cambridge, MD

Business Telephone: 410-330-6634 Residence Telephone: SAME

Is Organization Non-Profit?  Yes  No Is there a charge for admission? Yes  No

Is event to on City, State, or Private Property? City Name of Property Owner: City of Cambridge

Will Trash Barrels & Pick-up be provided: Yes  No  If outdoors, will toilet facilities be provided? Yes  No

Is water available at event? Yes  No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): \_\_\_\_\_

Will a tent be erected?  Yes  No (Include on plan)

Expected Attendance: 300 Venue Seating Capacity: \_\_\_\_\_

Is parking available:  Yes  No For how many vehicles? 80

Is staging or platform required? Yes  No  Amplification?  Yes  No - VOICER ONLY

List types of musical instruments: Use of Signal Gun (small Cannon) - Permit for Discharge Needed

Are required approvals attached, e.g., State, County: Yes  No  N/A

Is a street closing being requested (attach map)? Yes  - PARKING LOT -  (Yes)

If yes, indicate closure time (consider set up and breakdown time): 7:00 AM to 1:00 PM

Will food be prepared on the premises? Yes  (No)

If yes, is County Health Dept. Inspection Approval attached? Yes No N/A

Will alcohol be served? Yes  (No)

If yes, please attach a copy of the county liquor license  
If no, please submit a copy after you receive it

**ROAD RACE, WALK-A-THON, ETC.** - N/A

On Roadway Yes No

On Sidewalk Yes No

Will notification be made to residents along the route? Yes No

Will temporary signs be posted? Yes No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

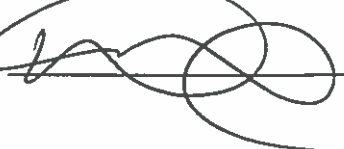
**SPECIFIC ROUTE:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**-FOR OFFICE USE ONLY-**

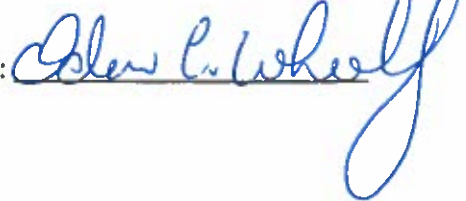
City Manager Approved/Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Special Conditions, if: \_\_\_\_\_  
\_\_\_\_\_

Police Detail Estimated Cost: \$ \_\_\_\_\_ DPW Personnel Estimated Cost: \$ \_\_\_\_\_

Cambridge Police Department: Approved:  Denied: \_\_\_\_\_ Signature: 

Rescue Fire Department: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_

Department of Public Works: Approved:  Denied: \_\_\_\_\_ Signature: 



***DORCHESTER SKIPJACK COMMITTEE, INC.***

P.O. Box 1224  
Cambridge, MD 21613  
410-228-7141

[info@skipjack-nathan.org](mailto:info@skipjack-nathan.org)  
[www.skipjack-nathan.org](http://www.skipjack-nathan.org)

August 2, 2016

Ms. Sandra Tripp-Jones  
City Manager  
City of Cambridge  
410 Academy St.  
Cambridge, MD 21613

Dear Ms. Tripp-Jones;

The Dorchester Skipjack Committee puts on the annual Choptank Heritage Skipjack Race each fall. This year we celebrate the 20<sup>th</sup> annual race. The 2016 Skipjack race is planned for Saturday, September 24, 2016 off Long Wharf in Cambridge. Attached is our request for a Special Event License for this event.

We plan to host the Race, with about 12 skipjacks coming into Cambridge Harbor on Friday, September 23. Some will dock at Long Wharf, with the remainder docking at the County Bulkhead in the Cambridge Creek basin. We ask permission to dock 3 boats at Long Wharf, with all fees waived for the weekend.

The morning of the Race, we plan to set up a small festival in the Long Wharf parking lot, with about 12 exhibitors. These will include a few food trucks, who have county health permits. Spectators will be in Long Wharf, on the floating breakwater and at the Lighthouse. We ask for the use of these areas. We plan to have a small sound system set up on the porch of the Lighthouse to announce the race. We ask for use of this area and for a noise variance from 9 am to noon on Saturday September 24. We also plan to use a small cannon as a starting gun, firing a salute at 9 am and the firing the starting gun at 10 am. We ask for a permit to discharge firearms within the city limits.

If there are further questions, please feel free to contact us.

Sincerely,

A handwritten signature in black ink that reads "Lou Hyman".

Lou Hyman  
President, Dorchester Skipjack Committee

***CHARTERS • EDUCATIONAL TRIPS • SPECIAL OCCASIONS • CORPORATE OUTINGS • WEDDINGS***

Dorchester Skipjack Committee, Inc., is a private not-for-profit organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. A copy of its current financial statement is available by writing P.O. Box 1224, Cambridge, MD 21613, or by calling (410) 228-7141. Documents and information submitted under the Maryland Solicitations Act are also available, for the cost of postage and copies, from the Maryland Secretary of State, State House, Annapolis, MD 21401.