



Agenda Item No. 06

Date 08-22-2016

### APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: 8/8/16

Event Title or Type: MSSA Dochester "Kids Fishing Derby"

Location of Event: Long Wharf Park

Date(s) of Event: August 5<sup>th</sup>, 2017

Hours of Event: 8-12 AM

Organization/Corp. Name: Maryland Saltwater Sport Fishing Association Chapter <sup>Dorchester</sup>

Signature of Holder of Event: Robert Lawrence

Printed Name: Robert Lawrence Title: Kids Fishing Derby Chairman

Address of Holder of Event: 100 Richlin Rd. Cambridge, Md. 21613

Business Telephone: N/A Residence Telephone: 443-225-6440

Is Organization Non-Profit?  Yes No Is there a charge for admission?  Yes No

Is event on  City, State, or Private Property? \_\_\_\_\_ Name of Property Owner: Cambridge

Will Trash Barrels & Pick-up be provided?  Yes No If outdoors, will toilet facilities be provided? Yes  No

Is water available at event?  Yes No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): Long Wharf

Will a tent be erected?  Yes No (Include on plan)

Expected Attendance: 100 ? Kids & parents Venue Seating Capacity: \_\_\_\_\_

Is parking available?  Yes No For how many vehicles? \_\_\_\_\_

Is staging or platform required? Yes  No Amplification? Yes  No

List types of musical instruments: N/A

Are required approvals attached, e.g., State, County: Yes No ?

Is a street closing being requested (attach map)? Yes  No

If yes, indicate closure time (consider set up and breakdown time): \_\_\_\_\_

Will food be prepared on the premises?  Yes  No *Cooking Hot dogs*

If yes, is County Health Dept. Inspection Approval attached? Yes  No

Will alcohol be served? Yes  No

If yes, please attach a copy of the county liquor license  
If no, please submit a copy after you receive it

ROAD RACE, WALK-A-THON, ETC. *N/A*

On Roadway Yes  No

On Sidewalk Yes  No

Will notification be made to residents along the route? Yes  No

Will temporary signs be posted? Yes  No   
(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**-FOR OFFICE USE ONLY-**

City Manager Approved/Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Special Conditions, if : \_\_\_\_\_  
\_\_\_\_\_

Police Detail Estimated Cost: \$ \_\_\_\_\_ DPW Personnel Estimated Cost: \$ \_\_\_\_\_

Cambridge Police Department: Approved:  Denied:  Signature: *[Signature]*

Rescue Fire Department: Approved:  Denied:  Signature: \_\_\_\_\_

Department of Public Works: Approved:  Denied:  Signature: *[Signature]*