



APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: September 23, 2016

Event Title or Type: 99th Annual Organization Weekend

Location of Event: From Mace's Lane Middle School to Pine Street

Date(s) of Event: Saturday, October 22, 2016 Hours of Event: Parade starts at 3:00 pm

Organization/Corp. Name: Dorchester Lodge #223 and Progressive of Dorchester Temple #224

Signature of Holder of Event: Signature is on Letter

Printed Name: Carlton W. Stanley Title: Exalted Ruler

Address of Holder of Event: 618 Pine Street, Cambridge, Maryland 21613

Business Telephone: 410-228-5679 Residence Telephone: _____

Email Address: _____

Is Organization Non-Profit? Yes No

Is there a charge for admission? Yes No

Is event to on City, State, or Private Property? City If private, name of owner: _____

Are you requesting the city to provide trash containers? Yes No

Is water available at event? Yes No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): _____

Will a tent be erected? Yes No (Include on plan)

Expected Attendance: 500-1000 Venue Seating Capacity: _____

Is parking available: Yes No For how many vehicles? _____

Is staging or platform required? Yes No Amplification? Yes No

List types of musical instruments: Various Band Instruments

Are required approvals attached, e.g., State, County: Yes No N/a

Is a street closing being requested (attach map)? Yes No

If yes, indicate closure time (consider set up and breakdown time): Close Pine Street from Cross Street to Cedar Street from 12 noon until 6:00 pm

Will food be prepared on the premises? Yes No

If yes, is County Health Dept. Inspection Approval attached? Yes No

Will alcohol be served? Yes No

If yes, please attach a copy of the county liquor license

If no, please submit a copy after you receive it

ROAD RACE, WALK-A-THON, ETC. PARADE

On Roadway Yes No

On Sidewalk Yes No

Will notification be made to residents along the route? Yes No

Will temporary signs be posted? Yes No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

SPECIFIC ROUTE: Parade from Mace's Lane Middle School to the Elks on Pine Street


ALSO: Request parking be allowed on the west side of Pine Street on Saturday night from 9:00 pm until 2:00 am

-FOR OFFICE USE ONLY-

City Manager Approved/Denied: _____ Date: _____

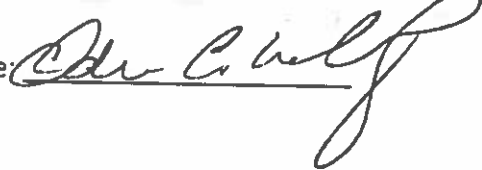
Special Conditions, if : _____

Police Detail Estimated Cost: \$ _____ DPW Personnel Estimated Cost: \$ _____

Cambridge Police Department: Approved: Denied: Signature: 

RFC is good with this and approve. I am unable to print right now to sign off on it.

Brian Willey

Department of Public Works: Approved: Denied: Signature: 

DORCHESTER LODGE #223
IMPROVED BENEVOLENT AND PROTECTIVE ORDER OF ELKS OF THE WORLD
618 Pine Street, Cambridge, Maryland 21613
410-228-5679/Fax 410-221-9687

GRAND EXALTED RULER,
DR. DONALD P. WILSON

EXALTED RULER,
CARLTON W. STANLEY

GRAND DISTRICT DEPUTY
RANDOLPH TAYLOR

GRAND DAUGHTER RULER
MARGARET D. SCOTT

DAUGHTER RULER
GLORISTEEN P. PINKETT

GRAND DISTRICT DEPUTY
ETHEL W. TAYLOR



Lodge Moto – "Love"

September 14, 2016

RECEIVED
SEP 22 2016

BY:

Mayor and City Council Commissioners
410 Academy Street
Cambridge, Maryland 21613

Greetings Mayor and Commissioners:

Dorchester Lodge #223 and Progressive of Dorchester Temple #224 of the Improved Benevolent Protective Order of Elks of the World are planning our 99th Annual Organization Weekend from Thursday, October 20, 2016 through Saturday, October 22, 2016.

We are requesting permission to hold our Annual Organization Day Parade on Saturday, October 24, 2015 beginning at 3:00 pm. The parade route will be from Mace's Lane Middle School to Dorchester Lodge #223 at 618 Pine Street. A copy of the parade route is attached. We are requesting noise variance for that day, closed parking on Pine Street between Cross Street and Cedar Street from 12:00 pm until 6:00 pm, and parking on the west side of Pine Street Saturday night from 9:00 pm until 2:00 am.

In order to help promote this 99th Organization Weekend we also have two large banners that we request to have erected across Cedar and Pine St.

This weekend is a major event in the community and for Elksdom. We invite you and the Council members to participate in all of our weekend activities, especially our parade. A parade participation form is included for your use.

Thank you in advance for your cooperation and support in this matter. Please feel free to call us at (410) 228-5679 if you have any questions or concerns.

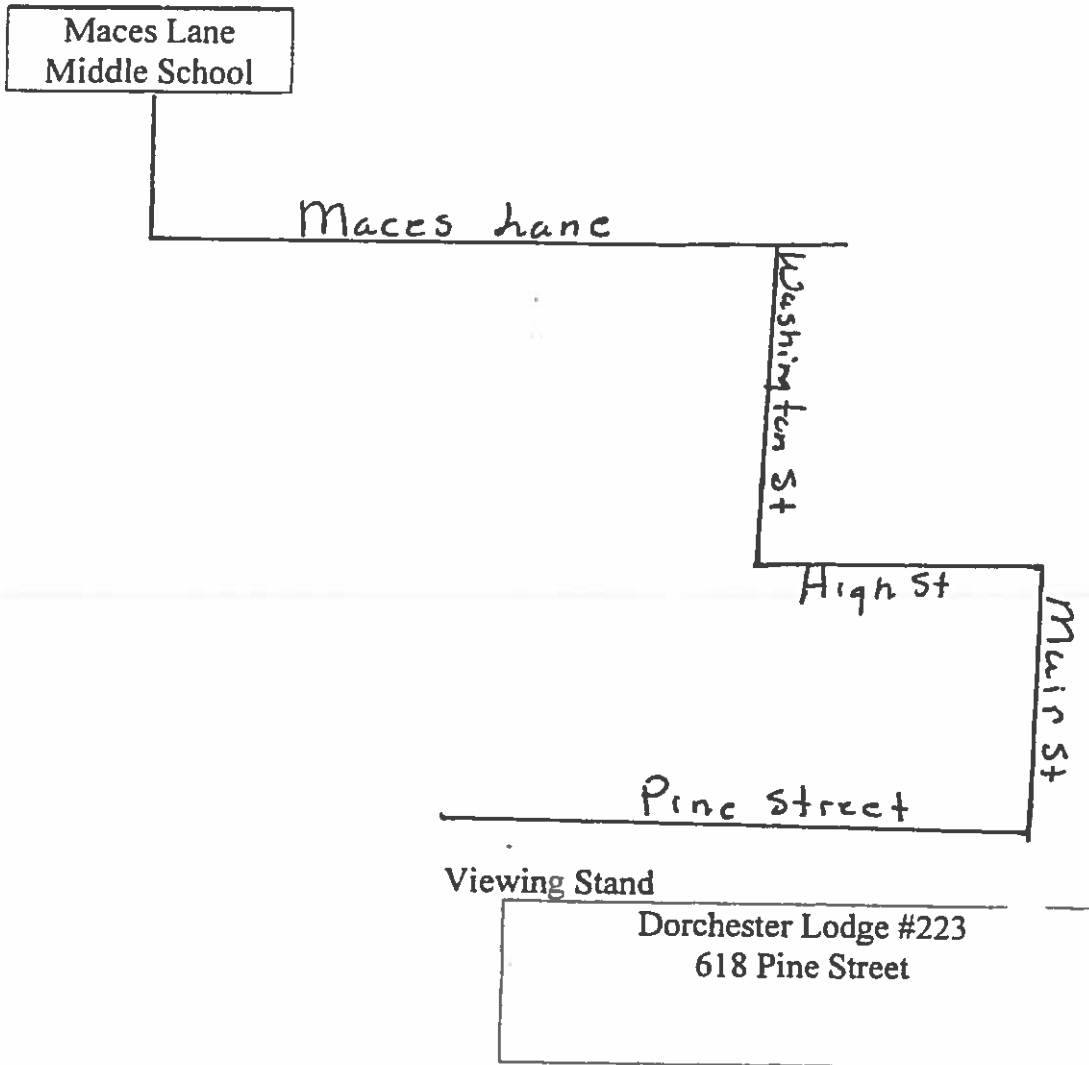
Sincerely,

Bro. Carlton W. Stanley,
Exalted Ruler

Enclosure (1)

**Dorchester Lodge #223
Organization Day Parade Route**

Start: Maces Lane Middle School on Maces Lane
North on Maces Lane to Washington Street
Turn Right on Washington
Continue on Washington Street to High Street
Turn left on High Street
Continue on High Street to Muir Street
Continue on Muir to Pine Street
Turn right on Pine Street
Continue on Pine Street to Grand Stand and Dorchester Lodge



Elks' 2016 Organization Weekend Parade Notification and Response Form

Greetings,

Dorchester Lodge #223 and Progressive of Dorchester Temple #224's Annual Organization Weekend parade will be on Saturday, October 22, 2016. The step off time is 3:00 pm sharp. We are requesting that all participants assemble at Maces Lane Middle School by 2:00 pm. Please provide the information shown below and return no later than October 17, 2016. **We need this information to organize the parade.** If you have any questions, please contact Dorchester Lodge #223 at 410-228-5679. Please return this information to:

Dorchester Lodge #223
Attn: Rev. Dr. William T. Wallace, Sr.
917 Colony Drive
Salisbury, MD 21804

Please respond as soon as possible. You will be assigned a number according to your unit type. If you don't respond you will be assigned accordingly. Looking forward to your participation in our activities. **Refreshments for parade participants will be provided in our courtyard at the rear of the Lodge at the conclusion of the parade.**

Please fill out the form below and return to Rev. Wallace at the address above.

We _____ will participate

We _____ will not be able to participate

Name of Unit

Number of Participants in each Unit

Contact Person _____

Phone # _____