

COMMITTEE REPORT
ORDINANCE COMMITTEE

Meeting Date: Sept. 27, 2016; 10:00 a.m.

**Members Present: Commissioners Steve Rideout, Dave Cannon
Rob Collison**

Absent: Pat Escher

In light of Pat Escher's absence, due to illness, the committee deferred all discussions on pending text amendments and limited the discussions to purpose of the committee and known pending text/charter amendments.

A. PURPOSE OF THE ORDINANCE COMMITTEE.

- To identify and review Code/Charter sections in need of updates and amendments.
- To review and finalize proposed Ordinance language prior to its formal presentation to the City Council for action.
- To make recommendations to the mayor and council for amendments/additions to the City Charter/City Code.
- To review proposed amendments to the UDC, as recommended by the Planning & Zoning Commission & staff prior to city council action.

B. PROCESS

The Committee discussed the process by which it plans to adopt for the consideration of text amendments/ordinance adoption; the process to be as follows:

1. Generally present the proposed topic/amendment to the city council/planning commission, to determine if there is an interest in amending the code/charter/policy, and if so, refer the issue to staff for the purposes of having staff draft a preliminary/proposed text amendment/ordinance language;
2. Committee to meet and review/discuss the draft as prepared by staff. Committee to amend as needed;
3. Committee conducts a public work session to receive public review/comment on the proposed ordinance.
4. Committee to finalize the proposed ordinance, after consideration of public comment;
5. Proposed ordinance submitted to City Council with recommendations from Ordinance Committee;
6. City Council conducts 1st and 2nd readings, and public comment session prior to formal council action.

C. PENDING UDC TEXT AMENDMENTS.

1. P&A Text Amendment 2017-01: to redefine lot size allocations and to allow 2 free-standing signs in “thru lots.”
2. P&A Text Amendment 2017-04; to permit micro-breweries and limited distilleries in the DWDD Core Sub-District;
3. P&A Text Amendment 2017-05; to permit auto repair shop in the DWDD General Sub-Zone; to permit marine repair shop in the DWDD General Sub-Zone;
4. P&A Text Amendment 2017-07; to permit residential/commercial “Mixed-Use” in the Maryland Avenue Gateway Zone.

D. PROPOSED CHARTER AMENDMENT RESOLUTIONS

1. Charter Amendment No. CR-2016-03 regarding residency requirements for candidates to elected city positions. The proposed charter resolution was tabled in July for reconsideration in November, 2016.

E. Upcoming committee meeting dates:

October 25, 2016
November 22, 2016
December 21, 2016

Robert S. Collison
City Attorney