

Council Agenda Report

Date: December 12, 2016

Prepared by: Ginger Heatwole

Submitted by: Sandra Tripp-Jones *STJ*

SUBJECT: Marina Fees for 2017

Recommendation: That Council adopt Resolution 16-016 a Resolution of the Commissioners of Cambridge, Maryland, to Amend Part of Resolution 16-009 Relating to Fees and Charges Applicable to the Municipal Marina and to Establish Certain Payment Plans and Fees Charged by the City of Cambridge.

Discussion:

We are recommending maintaining the same rates as the prior years.

**RATE SCHEDULE
(TRANSIENT/MONTHLY)**

35'	\$205.00
40'	\$325.00
50'	\$425.00
60'	\$560.00

**RATE SCHEDULE
(ANNUAL)**

35'	\$1,224.00
40'	\$1,938.00
50'	\$2,550.00
60'	\$3,366.00

WEEKLY RATE - \$6.00 *FT + (\$25 for 30 amp service / \$50 for 50 amp service)

DAILY RATE - \$1.50 * FT

CRUISE SHIPS - \$2.00 * FT (per day)

WATERMAN'S RATE – Electric will be billed at the prevailing rate & **either** of the following:

- 1/6TH of annual rate (by slip length) minus 20% discount
- \$600 annually if located in Waterman's Row.

*A discount is available for long-term lessees that agree to pay the fee's upfront. There is a 5% discount for a 2-year contract & a 7.5% discount for a 3-year contract. Payment must be timely.

A comparison to other marinas shows that our prices are within the range of other marinas in the surrounding counties. In addition, the City's Marina rates are comparable to the Yacht club in Cambridge which offers many of the same amenities.

Because the City does not currently impose a penalty on late payments nor remove boats from slips for nonpayment, we are recommending that we impose the following payment schedule and penalties.

If paying all at once, payments for the annual lease are due by January 31st. If not paid by January 31st, a 5% penalty will be charged and the payment is due by February 28th. If the payment is not made by February 28th, an additional 5% penalty is charged and the entire amount must be paid by March 31st or the boat will be removed. If the owner does not remove the boat, the boat will be removed at the owners' cost.

If paying 2 payments, half is due by January 31st. If not paid by January 31st, the option for 2 payments is removed and the annual amount is due with a 5% penalty by February 28th. If the payment is not made by February 28th, an additional 5% penalty is charged and the entire amount must be paid by March 31st or the boat will be removed. If the owner does not remove the boat, the boat will be removed at the owners' cost. The second portion is due on May 31st. If not paid by May 31st a 5% penalty will be charged and the payment is due by June 30th. If the payment is not made by June 30th, an additional 5% penalty is charged and the entire amount must be paid by July 31st or the boat will be removed. If the owner does not remove the boat, the boat will be removed at the owners' cost.

Fiscal Impact:

Overall, collections should be more timely and at a greater percentage with a late fee now imposed.

Approved: 

RESOLUTION NO. 16-016

A RESOLUTION OF THE COMMISSIONERS OF CAMBRIDGE, MARYLAND, TO AMEND PART OF RESOLUTION 16-009 RELATING TO FEES AND CHARGES APPLICABLE TO THE MUNICIPAL MARINA AND TO ESTABLISH CERTAIN PAYMENT PLANS AND FEES CHARGED BY THE CITY OF CAMBRIDGE.

WHEREAS, on June 20, 2016, the Commissioners of Cambridge adopted Resolution No. 16-009 which established fees, rates and charges relating to miscellaneous city services, permitting, inspection, development and building construction within the City of Cambridge; and

WHEREAS, the City Manager and Finance Committee of the City of Cambridge, have recommended the amendment and establishment of certain payment plans applicable to the municipal marina and for a scheduled of late fees related to the municipal marina; and

WHEREAS, the Commissioners of Cambridge, have determined that the schedule of late fees as set forth herein is warranted; and

WHEREAS, the Commissioners of Cambridge desire to formally adopt the schedule of fees, rates and charges to be assessed by the City of Cambridge, commencing on January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF CAMBRIDGE, that Resolution No. 16-009 is hereby amended by amending the subsection entitled "Marina Fees" as listed therein as follows:

Schedule of City Wide Fees, Rates and Charges

Marina Fees

- Boat slips

Slip	Annual Fee
35-ft	\$ 1,224.00
40-ft	\$ 1,938.00
50-ft	\$ 2,550.00
60-ft	\$ 3,366.00

- Slips are billed for the period of January 1st through December 31st of each year.
- Contractual agreements must pay 6 months or the full year. Monthly payments are not allowed. The first six-month payment is due by January 31st. The second six-month payment is due by May 1st of each year.
- Any slip holder who resides in the City limits and their Cambridge home is their primary residence can receive a 10% discount on slip rental only.
- Any slip holder who resides in Dorchester County and provides a copy of their Tidewater Fishing License (TFL) can receive a 20% discount from slip rental price only. A City resident that also has a TFL can only receive the higher of the two, which would be 20%.
- These prices do not include electric. Each slip has its own meter and will be billed quarterly. Slip holders have the right to place a lock on their meter; however, it is the slip holder's responsibility to provide the lock.
- Long-Term Lease Agreement – a 5% discount for a two-year lease and a 7.5% discount for a three-year lease with the non-refundable slip fees being paid up-front to qualify for the discounted rate.

- Transient Rates Schedule

Slip	Monthly Fee
35-ft	\$ 205.00
40-ft	\$ 325.00
50-ft	\$ 425.00
60-ft	\$ 560.00

- Weekly Rate --
 - \$6.00 x foot plus (\$25.00 for 30 Amp service or \$50.00 for 50 Amp service)
- Daily Rate - \$ 1.50 x foot
- Cruise Ships Only – \$2.00 x foot x day (daily rate)
- Waterman's Rate (monthly) – 1/6th of annual price minus 20% discount; or
 - \$600 annually if located in Waterman's Row. Electric will be billed at the prevailing rate.

Payment Plans and Late Fees: Slip holders shall have the option of prepaying their annual slip fees, or making two equal installments.

- a. **Prepayment in full.** Slip holders electing to pay their annual slip rental fee in full must make their total payment on or before January 31st. If the slip rental fee is not paid by January 31st, a 5% penalty will be charged to the slip holder, which penalty and the annual slip lease fee shall be due by February 28th. If said payment is not made by February 28th, an additional 5% penalty will be charged to the slip holder, which penalties and the annual lease fee shall be due by March 31st. The failure of the slip holder to make full payment of penalties and the annual lease fee by March 31st shall result in the immediately forfeiture of any rights which may have been granted by a lease

of the slip, and an immediately forfeiture and relinquishment of the individual (slip holder) to retain the use of the slip, and shall permit the City arrange for the removal of the boat from the slip. If the owner does not remove the boat within the time required by the City, the boat shall be removed and the owners shall be solely responsible for all costs associated with the removal of the boat and all storage fees

- b. **Payment in Two Installments.** Slip holders electing to pay their annual slip rental fees in two equal installments must make their first installment payment on or before January 31st and the second installment payment on or before May 31st. If the first installment payment is not paid by January 31st, the option for two (2) installment payments is forfeited by the slip holder and the slip holder shall be required to pay the annual slip lease fee in full, together with a 5% penalty by February 28th. If said payment is not made by February 28th, an additional 5% penalty will be charged to the slip holder, which penalties and the annual lease fee shall be due by March 31st. The failure of the slip holder to make full payment of penalties and the annual lease fee by March 31st shall constituted an immediate forfeiture of any and all rights which may have been granted by a lease of the slip, and an immediate forfeiture and relinquishment of the individual's (slip holder) right and privilege to retain the use of the slip, and shall permit the City to arrange for the immediate removal of the boat from the slip. If the owner does not remove the boat within the time required by the City, the boat shall be removed and the owner shall be solely responsible for all costs associated with the removal of the boat and for all storage fees
- c. If the first installment payment is timely made by January 31st, then the second installment payment shall be paid on or before May 31st. If the second installment payment is not paid by May 31st, the slip holder shall be required to pay the second installment in full, together with a 5% penalty (5% of the balance due) by June 30th. If the penalty and installment payment is not made by June 30th, an additional 5% penalty will be charged to the slip holder, which penalties and the entire balance due shall be due by July 31st. The failure of the slip holder to make full payment of penalties and the annual lease fee by July 31st shall constitute an immediate forfeiture of any and all rights which may have been granted by a lease of the slip, and an immediate forfeiture and relinquishment of the individual's (slip holder) right and privilege to retain the use of the slip, and shall permit the City to arrange for the immediate removal of the boat from the slip. If the owner does not remove the boat within the time required by the City, the boat shall be removed and the owner shall be solely responsible for all costs associated with the removal of the boat and for all storage fees

AND BE IT FURTHER RESOLVED, that the effective date of this Resolution shall be JANUARY 1, 2017.

ATTEST:

THE COMMISSIONERS OF CAMBRIDGE

Sandra Tripp-Jones
City Manager

BY: _____
Victoria Jackson-Stanley
Mayor

Introduced and Adopted the 12TH day of **DECEMBER, 2016**

Effective the 1ST day of **JANUARY, 2017**