



City of Cambridge

DEPARTMENT OF PUBLIC WORKS

1025 WASHINGTON STREET
CAMBRIDGE, MARYLAND 21613
TELEPHONE: 410-228-1955
FAX: 410-228-1474
MD RELAY (V/TTY) 7-1-1 or 1-800-735-2258

GRADING PERMIT APPLICATION

Date _____

Project Name: _____

Permit Fee: The Grading Permit Fee, as of July 1, 2007, includes cost of engineering plan review, storm water management review, preparation of a Public Works Agreement, and site inspections. It is calculated as **\$200 plus \$200 per plan sheet**. If your project was submitted for review prior to July 1, 2007, it falls under the previous fee schedule, which consisted of \$100 for 5,000 to 20,000 sf of disturbance, \$200 for over 20,000 sf of disturbance, and an additional \$100 for storm water management review.

Base Permit Fee: \$ 200
No. of Plan Sheets: _____ x \$200 = \$ _____

Total Fee = \$ _____

Recorded Property Owner:

Name: _____
Telephone: _____ fax: _____
Address: _____
e-mail: _____

Site Information:

Nature of Project: () RESIDENTIAL () COMMERCIAL
() INDUSTRIAL () INSTITUTIONAL

Location of Property _____

Map _____ Parcel(s) _____

Zoning Classification _____

of units/lots _____

Total acres _____ Disturbed area _____

Acreage in Critical Area _____

Size of structure(s) _____ (Square feet gross floor area)

Applicant/Agent (Person whom we will contact):

Name: _____
Telephone: _____ fax: _____
Address: _____
e-mail: _____

Additional Contact Information: (Architect, Law Firm, etc.):

Name: _____
Telephone: _____ fax: _____
Address: _____
e-mail: _____

SIGNATURE OF APPLICANT/AGENT: _____

DATE: _____

Submittals:

The Department of Public Works requires three (3) copies of signed and approved plans, sealed by a professional engineer, prior to the issuance of a grading permit (see below). Approved plans should be delivered to:

City of Cambridge
Department of Public works
1025 Washington Street
Cambridge, MD 21613

The following requirements must be met prior to the issuance of a Grading Permit.

- () **Grading Permit Fee paid.**
- () **Notice of approval from Dorchester Soil Conservation District.**
- () **Approved construction plans (3 copies), sealed by a registered Professional Engineer licensed in the State of Maryland, bearing approvals from City Planner, City Engineer, Municipal Utilities Commission, Rescue Fire Company, and Owner.**

Grading Permits issued by the Department of Public Works are for grading, site work, and public improvements – construction only. A separate building permit must be obtained prior to starting building construction/demolition.

Any revision to the approved construction plans must be submitted to the City Engineer for approval.

Office use Only

Application Received _____ **Permit Issued** _____ **Expiration Date** _____

