

**CITY OF CAMBRIDGE
ADA COMPLIANCE COMMITTEE MEETING
September 30, 2020**

Voting Members Present Via Teleconference: Jerry Burroughs (Chair), Scott Shores (DPW/GIS Representative), Stephanie Hallowell, Herve Hamon, and Mary Handley (constituting a Quorum of the Committee at 4:30 pm, 5 of 8 voting members being present). Tom Puglisi (Secretary) joined the meeting at 5:00 pm (6 of 8 voting members being present).

Voting Members Absent: Portia Johnson-Ennels

Non-Voting Members Present: NA.

Non-Voting Members Absent: Dave Cannon (Cambridge City Council Commissioner and ADA Advisor).

Visitors Present: NA

INTRODUCTION

1. **CALL TO ORDER.** Chair Jerry Burroughs called the meeting to order at 4:30 PM via teleconference.
 - a. The members present unanimously agreed to accept the agenda as presented.
 - b. The members present unanimously approved the meeting minutes for the August meeting.

OLD BUSINESS

2. **Sidewalk Survey.** Scott Shores explained his proposal to enlist Chesapeake College and/or Salisbury University students to perform the sidewalk survey. He noted that college students were instrumental in completing the housing survey conducted in the past and that Brandon Hesson of Chesapeake College appeared willing to consider this idea. Committee members expressed strong support for Scott's proposal and asked him to pursue a possible collaboration with Chesapeake College in the sidewalk survey project. Scott will provide the committee with an update at the next meeting.

- 3. Possible County Interest in ADA Committee.** Herve Hamon indicated that County Manager Keith Atkins may be interested in exploring County involvement in the ADA Committee. Discussions will continue in the Fall.
- 4. ROUND ROBIN - Member Issues**
- a. **Jerry Burroughs** observed that curb painting appears to be taking place on corners in the West End. He obtain information about this project from the Department of Public Works.
 - b. **Louise White** noted several physician office in the City appear to be noncompliant with ADA requirements related to hand dryers in restroom and building access. Jerry Burroughs indicated that he has talked to physicians and building owners about these issues in the past, but has no improvement in compliance with ADA requirements. Herve Hamon noted that certain buildings predating passage of the ADA are exempt from ADA requirements. Regardless of such exemption, Jerry suggested that Louise draft a letter describing these ADA-related problems. The Committee could endorse the letter, suggest that physicians should take the lead in providing ADA accommodations, and request voluntary remediation of the problems by the physicians and owners. Tom Puglisi made a motion to adopt Jerry's suggestion, which was seconded by Stephanie Hallowell and approved unanimously.
 - c. **Patty Kaczmarek** asked if anyone had checked to see whether the General Election (November 3) ballot drop box located outside the County Office Building is ADA compliant. Herve Hamon follow up.
 - d. **Jerry Burroughs** asked members to send him their suggestions for next month's agenda.
- 5. Adjournment.** Tom Puglisi made a motion to adjourn the meeting, which was seconded by Patty Kaczmarek and approved unanimously. The meeting was adjourned at 5:02 pm. The next meeting is scheduled for November 25, which is the day before Thanksgiving. Members will be informed if the date changes.