

## Council Agenda Report

**Date:** January 13, 2020

**Prepared by:** Crystal Slakes, Finance Director

**Revised and Submitted by:** Patrick Comiskey, City Manager

**SUBJECT:** Revenues Generated by Cambridge RFC Service Billings

**Recommendation:** That Council designate \$5,421.42 of city carry over funds to a designated line item on the city's monthly cash report titled RFC Billings Received and post any future funds received because of fire fighter billings for services to this designated account.

**Discussion:** We want to set up a line item on our monthly cash report showing reimbursements received by the city from billings sent out by the Rescue Fire Company. The line item will be titled "RFC Billings Received" and all money received from billings sent out by RFC will be posted there. Funds from this account will be used to pay invoices signed by the fire Chief with a note on the invoice "Charge to RFC Billings Received account." In the last fiscal year, Cambridge RFC billed an outside city user \$5,421.42 for a hazmat call.

We want to encourage the RFC staff to bill as much as possible when they perform services that are billable. If we set aside those funds received from RFC billings for a fire fighting purpose designated by the RFC, they will be encouraged to bill people for services rendered.

**Fiscal Impact:** The fiscal impact will be the city commission moving general funds in the amount of \$5,421.42 from an undesignated basis to a designated basis.

**Approved:** Patrick Comiskey, City Manager