



## APPLICATION FOR A SPECIAL EVENT PERMIT

Date of Application: 12/6/19

Event Title or Type: Brown Box Theatre Project Presents William Shakespeare's "Much Ado About Nothing"

Location of Event: Long Wharf Park

Date(s) of Event: Wednesday, September 23, 2020

Hours of Event (Actual): 90 mins - 2hrs

Name of Applicant: Cameron Torres Title: Tour Manager

If representing an organization or company, name(s): Brown Box Theatre Project

Signature of Applicant: 

If application is presented on or behalf of 1 or 2 businesses only, list names of business(es):

\_\_\_\_\_

Address of Applicant: 10647 Griffin Road Berlin, MD 21811

Telephone: 443.808.1215 Email: Cameron@brownboxtheatre.org

Expected attendance: 75-100

Is a street closing being requested? Yes  (show on map) No

If yes, what street(s) \_\_\_\_\_

If yes, indicate street closure & reopen times  
(include set up and breakdown time): \_\_\_\_\_

Is staging or a platform required? Yes  (show on map) No  Amplification: Yes  No

If event is on private property, name of Property Owner: \_\_\_\_\_

Will trash barrels & pick-up be provided by event holder? Yes  No

Will portable toilets be provided? Yes  (show on map) No

Will tent(s) be erected? Yes  (show on map) No

Will food be prepared on the premises? Yes  No

Will food trucks be present? (list names on back of form) Yes  No

Will alcohol be served? Yes  No



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## ROAD RACE, WALK-A-THON, ETC.

On Roadway? Yes  No

On Sidewalk? Yes  No

Will temporary signs be posted? Yes  No

\*\*\* Signs must be removed by the following business day; no paint is allowed on streets or sidewalks. \*\*\*

Specific Route:

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I attached a map showing locations of street closures, vehicles and temporary structures.

For new events, I have attached documentation of notification of the application to all affected businesses and residents, and attest that a majority have supported and/or not objected to this event.

I have read & agree to the City's Street Closures Policy.

### FOR OFFICE USE ONLY

Conditions of Special Event Permission: 

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Police Costs: \$ \_\_\_\_\_ DPW Costs: \$ \_\_\_\_\_ Other Costs: \$ \_\_\_\_\_

TOTAL COSTS REQUIRED BY CITY COUNCIL: \$ \_\_\_\_\_

#### Recommendations:

Cambridge Police Department	Approval <input type="checkbox"/>	Denial <input type="checkbox"/>	_____
			Signature
Rescue Fire Department	Approval <input type="checkbox"/>	Denial <input type="checkbox"/>	_____
			Signature
Public Works Department	Approval <input type="checkbox"/>	Denial <input type="checkbox"/>	_____
			Signature