

Date: July 12,

ADJUSTED TIME



## APPLICATION FOR A SPECIAL EVENT LICENSE

Date of Application: June 23, 2021

Event Title or Type: GROOVE CITY CULTURE FEST

Location of Event: PINE STREET - BETWEEN ELM/DOUGLAS & CEDAR STREETS

Date(s) of Event: AUGUST 21, 2021

Hours of Event: 3pm - 9pm

Organization/Corp. Name: GROOVE CITY BLACK HERITAGE CULTURE GROUP

Signature of Holder of Event: SHEILA JONES

Printed Name: SHEILA JONES Title: BOARD TREASURER

Address of Holder of Event: 2512 Westwind Blvd

Business Telephone: 443 205 3672 Residence Telephone: 443-521-1016

Is Organization Non-Profit?  Yes No      Is there a charge for admission? Yes  No

Is event to on City, State, or Private Property? CITY If private, name of owner: \_\_\_\_\_

You requesting the city to provide trash containers?  Yes  No

Is water available at event?  Yes  No

If yes, list source of water (i.e. fire hydrant, Great Marsh, Sailwinds, etc.): FIRE HYDRANT

Will a tent be erected?  Yes  No (Include on plan)

Expected Attendance: 1500 Venue Seating Capacity: N/A

Is parking available: Yes  No For how many vehicles? \_\_\_\_\_

Is staging or platform required?  Yes  No Amplification?  Yes  No

List types of musical instruments: LIVE BANDS

Are required approvals attached, e.g., State, County: Yes  No

**ADJUSTED TIME**

Is a street closing being requested (attach map)?  Yes No

If yes, indicate closure time (consider set up and breakdown time): 12pm – 9pm Pine Street from Elm Street to Douglas Street and Cedar Street  
9pm – 11pm (600 Block of Pine Street only)

Will food be prepared on the premises? Yes  No

If yes, is County Health Dept. Inspection Approval attached? Yes No

Will alcohol be served?  Yes No

If yes, please attach a copy of the county liquor license  
If no, please submit a copy after you receive it

**ROAD RACE, WALK-A-THON, ETC.**

On Roadway Yes No

On Sidewalk Yes No

Will notification be made to residents along the route? Yes No

Will temporary signs be posted? Yes No

(Signs must be removed by the following business day, no paint is allowed on streets or sidewalks.)

**SPECIFIC ROUTE:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**-FOR OFFICE USE ONLY-**

City Manager Approved/Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Special Conditions, if: \_\_\_\_\_  
\_\_\_\_\_

Police Detail Estimated Cost: \$ \_\_\_\_\_ DPW Personnel Estimated Cost: \$ \_\_\_\_\_

Cambridge Police Department: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_

Rescue Fire Department: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_

Department of Public Works: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Signature: \_\_\_\_\_



Groove City Black Heritage and Culture Group  
PO Box 524  
Cambridge, MD 21613

April 23, 2021

City of Cambridge  
Honorable Mayor and City Council Commissioners  
410 Academy Street  
Cambridge, MD 21613

Honorable Mayor and Council Members:

Groove City Black Heritage and Culture Group is excited to present you with an application to host our 2020 Groove City Culture Fest.

Attached are materials requesting the event for Saturday, August 21<sup>st</sup> 2021 along Pine Street. The planning committee has been working diligently to bring another successful GCCF to Cambridge.

The focus of the event is a cultural festival that will engage and inspire all parts of the community, celebrates black culture, and which will work to bring visitation from within the community as well as outside the community to Pine Street.

We appreciate your consideration and look forward to hearing from you soon. Should you have any questions or need additional information, please contact Veronica Taylor Board President 443-521-1016 or myself Sheila Jones, Board Treasurer 443-205-3672 or [office.groovecityculturefest@gmail.com](mailto:office.groovecityculturefest@gmail.com).

Sincerely,

Sheila Jones