

Municipal Utilities Commission  
Minutes  
April 25<sup>th</sup>, 2019

The Municipal Utilities Commission met in regular session on Thursday, April 25<sup>th</sup>, 2019, at the Municipal Utilities Commission conference room at 410 Academy St., Cambridge, Md. Mayor Jackson-Stanley convened meeting at 5:30pm.

Present: Mayor Victoria Jackson-Stanley  
Joe Brooks-MUC Commissioner  
Andy Pasden-MUC Commissioner  
Megan Nabb-Holitik -MUC Commissioner  
Glenn Ford-MUC Commissioner  
Jane Dorman-MUC Resource Administrator  
Kevin Johnson-MUC Superintendent  
Ed Bramble-MUC Asst. Superintendent

Absent: Steve Williams-Muc Commissioner

### **Expenditures**

Expenditures for the month of February in the amount of \$206,560.52 were submitted for approval. After discussion, motion to approve the expenditures for February was made by Mr. Pasden, seconded by Mr. Brooks. All approved.

Expenditures for the month of March in the amount of \$191,126.15 were submitted for approval. After discussion, motion to approve the expenditures for March was made by Mr. Brooks, seconded by Mr. Pasden. All approved.

### **Minutes**

Minutes for the meeting of February 28<sup>th</sup>, 2019 were submitted for approval. Motion to approve the minutes as submitted was made by Mrs. Nabb-Holitik, seconded by Mr. Brooks. All approved.

### **Well Redevelopment Update**

Mr. Bramble informed the commission that they are working on the redevelopment of four wells and replacing one booster pump. He said they clean both the inside and outside of the wells. Two wells are completed, and one has been tested by the lab. MDE has let us put one back in service. The second one was tested on April 25, 2019 and should be back in service by May 1<sup>st</sup>, 2019.

Mr. Bramble said the results of the redevelopment of the wells will result in a substantial savings in electricity.

### **High Street Update**

Mr. Bramble said Muc portion of High Street has been completed. All the services have been connected and the old main has been abandoned. David Bramble is now at the point of surfacing the street.

### **New Main Installation Skinners Court Update**

Ms. Dorman said the new main on Skinners Court has been completed and that all customers are really pleased with the new service.

### **Utility Trailer Purchase and Disposal**

Mrs. Dorman said we purchased the new trailer; however, we were unable to get a trade in value on the old trailer. At the recommendation of Public Works, they suggested sending an email requesting a sealed bid and let it go to the higher bid.

Motion was made by Mr. Pasden to let the old trailer go as excess property, seconded by Mrs. Nabb-Holitik. All Approved.

### **Financial Audit**

Mr. Pasden said there were no findings or recommendations. He was very pleased with the audit.

### **Budget Preparation**

Mrs. Dorman said she will present the 2020 Budget to City Council on May 13<sup>th</sup>, 2019. After further discussion a motion was made by Mr. Pasden to submit the 2020 Budget as presented, seconded by Mr. Ford. All approved.

### **Superintendent's Report**

Mr. Johnson reported on the Pumpage report for February & March 2019, including (26) street openings and repairs with (1) new residential fire service.

### **Other**

Mayor Victoria-Jackson Stanley introduced to the MUC Commission our new Finance Director Chrystal Slakes.

With no further business the meeting was adjourned at 6:08 pm.

Respectively submitted by:  
Chris Donovan